

# **CVHS Attendance Procedures – 11-12 Program**

## **Introduction**

Success in the 11-12 Program at CVHS is based on consistent attendance. The shortened school day and the fact that the program is not homework driven, make attending on a regular basis necessary. Students who do not attend consistently miss out on important learning experiences that cannot be easily made up.

In addition, studies consistently show that responsibility and reliability are identified by employers as being vital for success in the workplace. The staff at CVHS strongly believes that one of the easiest and best ways for students to demonstrate both reliability and responsibility is to show up for school on time and on a consistent basis. In other words, consistent attendance is probably the number one work readiness skill that students need to master.

Since success at CVHS and success in life are both tied to attending school regularly, the privilege of the modified school day is tied to consistent attendance.

## **Late to School**

- Classes at CVHS start at 8:45 sharp - arriving at school and clocking in after 8:45 without a valid excuse is considered being late to school.
- When a student is late to school three in a quarter, one Afternoon Detention (2:00-3:25) will be assigned.
- When a student is late to school five times in a quarter, one Afternoon Detention (2:00-3:25) will be assigned.
- Each incident of being late to school after five will result in an Afternoon Detention.
- If a student is late to school 10 times in a quarter, the student will be assigned full days for the remainder of the quarter.
- Consequences for being late to school start over each quarter.
- Students who refuse to serve assigned Afternoon Detentions may be assigned full days for the remainder of the quarter.
- Parents will be informed of consequences of being late to school as they happen.

## **Unexcused Absences**

- An unexcused absence is defined as being absent from school without a valid excuse (according to Board Policy).
- For the most part, unexcused absences will be dealt with as part of the Truancy Process. However, a student who is unexcused from school for all or part of 10 days may be assigned full days for the remainder of the semester.

## **Leaving School Without Permission**

- A student who leaves school without permission will be assigned an Afternoon Detention.
- A student who leaves school three times in a given semester may be assigned full days for the remainder of the semester.

## **Absences - Direct Instruction Classes**

- Tardies, Unexcused Absences, and even Excused Absences have an impact on continued enrollment in Direct Instruction classes. See the Direct Instruction Attendance Policy for details.

## **Summary**

The ultimate consequence for poor attendance or the refusal to serve assigned Afternoon Detentions is possible removal from the 11-12 Program. Please take full advantage of the programming at CVHS by attending school regularly. Please contact the CVHS Principal with questions or concerns about the CVHS Attendance Procedures.