



**BUILDING BRIDGES 4 CHILDREN  
SITE APPLICATION  
2018-2019 School year**

**1. General Information:**

Name of Early Learning Program: \_\_\_\_\_

Address of Early Learning Program: \_\_\_\_\_

Existing BB4C Partner Site?  Yes;  No

**2. Contact Information for the primary contract person in regard to the BB4C program:**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

**3. Contact Information for Student Enrollment IF different from above:**

Name: \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

E-Mail \_\_\_\_\_

Fax: \_\_\_\_\_

**4. Website address** \_\_\_\_\_

**Note:** To participate in the BB4C program, a center/preschool must provide 437 hours of instructional time/year. The program year should follow the Chippewa Falls Area Unified School District calendar. Daily programming for BB4C is M, T, W, and Th from 8:00-11:00 AM or 12:00-3:00 PM. Orientation days, goal setting sessions, or student conferences may be included as part of the hours of instruction but cannot be scheduled prior to the first day of school in September.

**5. The number of 4-year-old children that our center estimates on serving (2:18 or 1:9/classroom):**

- a. Number of Classrooms: \_\_\_\_\_    b. Number of PM Sessions: \_\_\_\_\_    c. Number of AM Sessions: \_\_\_\_\_  
d. Total Number of Students: \_\_\_\_\_

**Note:** Maximum number of students per classroom is 18 with a DPI certified teacher and licensed paraprofessional; 9 students without a paraprofessional. New sites can begin with one session (18 students) with the possibility to expand based upon the existing partner sites' contracted capacity and projected student enrollment. Existing Partner Sites will have the opportunity to request one



additional session each year with the possibility to expand based upon projected student enrollment.

**6. Accommodations**

The classroom/s used for BB4C is/are licensed for how many children?

The classroom/s used for BB4C is/are licensed for diapering? Yes No

The center and classrooms are handicap accessible? Yes No

**7. New Sites, please include the following documents:**

- A current copy of applicable DHFS Childcare license
- A recent copy of your Child Care Licensing Report
- A Copy of DPI teacher license for the BB4C teacher/s (or evidence of application)
- A Copy of paraprofessional certificate for teacher aides

**8. Any other information that you would like to share with the BB4C Council regarding this application:**

PLEASE COMPLETE AND RETURN BY **DECEMBER 1st** TO:  
**Therese Wetherington, Building Bridges 4 Children Coordinator**  
**Chippewa Falls Area Unified School District**  
**1345 Ridgewood Drive**  
**Chippewa Falls WI 54729**  
**OR**  
**Fax to: (715) 726-3757 Attn: Therese Wetherington**  
**Email: wethertm@chipfalls.org**

