Chippewa Falls Area Unified School District
1130 Miles St
Chippewa Falls WI 54729

ANNUAL NOTICES

STUDENT NONDISCRIMINATION

It is the policy of the Chippewa Falls Area Unified School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, career and technical education or other program or activity because of the persons' race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, including transgender status, change of sex or gender identity, or physical, mental, emotional, or learning disability as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination under related federal statutes, including Title IX of the Educational Amendments of 1972 (sex), Title II, Title VI and Title VII of the Civil Rights Act of 1964 (race and national origin), Section 504 of the Rehabilitation Act of 1973 (handicap), and the Americans with Disabilities Act of 1990. This policy also prohibits harassment. Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth in Board Policy 2260. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

The Board designates the following individual to serve as the District's Compliance Officer:

Janet Goodman, Compliance Officer
Pupil Services Center
Chippewa Falls, WI 54729
(715) 726-2417 ext. 3012
goodmaja@chipfalls.org

PI 9.05 Wisconsin Admin Code and Board Policy 2260, 2260.01, 3122, 3362, 4122, 4362, 5517 and 5517.01

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Chippewa Falls School District Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. Aggressive behavior toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional or learning disability. It includes, but is not limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Any student that believes s/he has been or is the victim of aggressive behavior may immediately report the situation to the building principal or assistant principal, or the Superintendent of Schools. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal may be filed with the Superintendent of Schools. Complaints against the Superintendent of Schools may be filed with the Board President. There shall be no retaliation against students who file complaints or otherwise participate in an investigation concerning allegations of aggressive behavior. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation may be reported in the same manner as aggressive behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and making intentional false reports may result in disciplinary action.

Wis.Stats 118.46(2) and Board Policy 5517.01

Chippewa Falls Area Unified School District

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ANNUAL NOTICES

STUDENT ANTI-HARASSMENT

The Chippewa Falls School District is committed to maintaining a learning and working environment for students and employees free from harassment, discrimination, or intimidation.

Harassment refers to the acts of physical, verbal, or psychological behavior based on race, color, religion, national origin, ancestry, creed, pregnancy, parental or marital status, sexual orientation, physical, learning, mental or emotional disability or handicap which would create an intimidating, hostile, or offensive environment.

Students who experience harassment may immediately make it clear that such behavior is offensive. Students are entitled to due process protection and are encouraged to report the incidents to:

Janet Goodman
Pupil Services Center
1345 Ridgewood Dr
Chippewa Falls, WI 54729
(715) 726-2417 ext. 3012
goodmaja@chipfalls.org

There shall be no retaliation against students who file complaints in good faith under this policy. A complaint shall be submitted within forty-five (45) working days of the occurrence of the incident being reported.

Board Policy 5517

STUDENT RELIGIOUS ACCOMMODATIONS

All students shall be provided reasonable accommodations for sincerely held religious beliefs with regard to examination and academic requirements. See the "Nondiscrimination" notice in this publication for the process for receiving and resolving complaints.

Wisconsin Admin Code PI 41.04 (1)(A) and Board Policy 2270

STUDENT LOCKER SEARCHES

Every student has the right to the use of the locker which has been assigned to him/her. The lockers remain the property of the school district. This policy does not preclude periodic inspections for the purposes of cleaning lockers, or, for example such actions as recovering library materials and textbooks. School administrators or their designees may search lockers with or without prior notice to the student. The student must use the locker assigned to them by the professional staff to the school.

Wis. Stats. § 118.3325 and Board Policy 5771

STUDENT ATTENDANCE

In accordance with state law, all parents must cause children between 6 and 18 years of age to attend school unless the child has graduated, is excused by the school attendance officer or parent, or is enrolled in an alternative program leading toward graduation. The responsibility for monitoring and encouraging attendance is shared by the parents, schools, and the community. The parent or guardian of absent students is expected to notify the school on the day the absence occurs. The school shall report a student's unexcused absences to the parent or guardian. Students are allowed and encouraged to make up work missed during excused absences from school. It is the student's responsibility to request assignments and schedule make-up exams. Missing school for unexcused absences will have a negative impact on a student's grade and in some cases contribute to the overall failure of a course. The school shall have the authority to initiate action as stated in Board Policy 5200 to secure a student and/or parents or guardians compliance with compulsory attendance law.

Wis. Stats §§ 118.15 and 118.16 and Board Policy 5200

STUDENT ASSESSMENTS

The Wisconsin Student Assessment System (WSAS) is a comprehensive statewide summative assessment program designed to provide information about what students know in core academic areas and whether they can apply what they know. Parents may request additional information regarding any State or district policy regarding student participation in any assessments mandated by law and by the district by contacting their school principal or the Director of Assessment, Ms. Leslie Lancette.

Board Policy 2623

AHERA MANAGEMENT PLAN

The Chippewa Falls Area Unified School District has hereby provided notification of the availability of the Asbestos Emergency Response Act Management Plan. Plans for the school are available in the office of the principal during regular business hours for your inspection and review, or at the District Administration Office at 1130 Miles Street, Chippewa Falls, WI 54729.

Board Policy 8431.01

Chippewa Falls Area Unified School District
1130 Miles St
Chippewa Falls WI 54729

ANNUAL NOTICES

THE FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days (34 CFR 99.10) of the date the school receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal or appropriate school official a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- The right to submit a written request for an amendment of the student's education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend their child's or their education record should write the school principal or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without con-sent (34 CFR 99.30 and 99.31).

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).

"Legitimate educational interest" is defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for the school official to perform an administrative, supervisory, or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

These rights transfer to the student when he or she turns 18 years of age or enters a postsecondary educational institution at any age ("eligible student").

Board Policy 8330

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income (other than as required by law to determine program eligibility.

◦ *Receive notice and an opportunity to opt a student out of –*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

◦ Inspect, upon request and before administration or use:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. The Chippewa Falls Area Unified School District has adopted policies regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Any non-emergency, invasive physical examination or screening as described above. Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Board Policy 2416

Chippewa Falls Area Unified School District
1130 Miles St
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ANNUAL NOTICES

TITLE I PROGRAMS/TEACHER/PARAPROFESSIONALS QUALIFICATIONS

Since the Chippewa Falls Area Unified School District received federal Title I program funds, the district has developed a parent involvement policy. It is the desire of the District to establish positive partnerships with families and community. Everyone gains if school, home and community work together to promote high achievement for all students. To that end, the District shall provide a variety of opportunities for families and community to become involved in children's education. (*Board Policy 2261.01*)

Additionally, parents and/or guardians may request and obtain information regarding: (1) the professional qualifications of their child's teachers including – whether the teachers has met state licensing criteria for the grade level(s) and subject area(s) taught; whether the teacher is teaching under emergency or provisional status through which state licensing criteria has been waived; and the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; (2) the professional qualifications of paraprofessionals providing instructional-related services to their child. Parents will be notified if their child is assigned to, or taught for four or more consecutive weeks by a teacher who is not "highly qualified". This applies to all teachers, not just those who work in Title I programs. Parents will be given information on the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken. (*Board Policy 2261.02*)

If you want to see the state qualification for your student's teacher, you may contact the District Office or access the information on the DPI website at: *www.dpi.wi.gov/tepdl/llicense-lookup/public-search*

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

The Chippewa Falls Area Unified School District recognizes the family as a major forum for developmental experiences. In identifying its role, the district serves to reinforce that which is taught at home by providing learning experiences that can be used to make healthy life choices now and in the future. The District provides human growth and development instruction appropriate to each grade level and the age and level of maturity of students in grades K-12 consistent with Chapter 118 of the State Statutes. Instruction will occur in the Science, Unified Arts, and Physical Education curriculums as well as in the Protective Behaviors seminars.

Parents and guardians may review the curriculum and inspect the instructional materials used in each grade by submitting a written request to the Executive Director of Curriculum and Instruction, the school counselor, or the building principal. Parents may file a written request with the school principal if they wish to have their child exempted from Human Growth and Development instruction in general or in a specified subject within the program. Students exempted from human growth and development curriculum will still receive instruction as outlined in State Statute 118.01 (2)(d)2c (knowledge of physiology and hygiene, sanitation, the effects of controlled substances and alcohol upon the human system, symptoms of disease and the proper care of the body) unless the parent has filed a written objection with the school principal and section 118.01(2)(d)8 of the state statutes (knowledge of effective means by with students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students). If a student is exempted, he/she may be held accountable for an alternative study of health topics.

Wis. Stats. §§ 118.019 Board Policy 2414

ANNUAL NOTICES

DIRECTORY DATA

MILITARY RECRUITERS ACCESS OF STUDENTS RECORDS

The Family Educational Rights and Privacy Act (FERPA) also requires the Chippewa Falls Area Unified School District, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary within 14 days in accordance with district procedures. The primary purpose of directory information is to allow the Chippewa Falls Area Unified School District to include this information in certain school publications. Examples could include such items as: a playbill, showing your student's role in a drama production; school yearbook; an honor roll or other recognition lists; graduation programs; and sports activity sheets, such as wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Federal public law 107-110, section 9528 of the ESEA, "No Child Left Behind Act" requires school districts to release student names, addresses and phone numbers to military recruiters upon their request. The law requires a school district to notify a student of his/her right to opt-out by requesting that the school district does not release information to military recruiters. Students have the right to request that private information is not released to military recruiters. Students choosing to withhold private information from military recruiters should contact the high school office for an opt-out form**. The Chippewa Falls Area Unified School District Board of Education has designated the following information as directory information:

- a student's name;
- address;
- telephone number;
- electronic mail address;
- major field of study;
- height and/or weight, if a member of an athletic team;
- dates of attendance;
- degrees or awards received ;
- date of graduation;
- photographs;
- name of most recent educational agency or institution attended;
- participation in officially recognized activities and sports;
- date and place of birth

Board Policy 8330

Chippewa Falls Area Unified School District
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ANNUAL NOTICES

STUDENT NONDISCRIMINATION AS IT RELATES TO CAREER AND TECHNICAL EDUCATION

The MISSION of the Chippewa Falls Area Unified School District, done in partnership with the community, is committed to excellence, empowering and challenging all students to learn while preparing them for an ever-changing global society. We strive to assure that our students will graduate prepared to succeed in post-secondary education and careers, having the knowledge, skills, attitudes, and behaviors necessary to achieve their personal goals and contribute to the common good.

The Chippewa Falls Area Unified School District offers a broad range of career and technical opportunities for our students and are offered without regard to race, color, national origin, sex, or handicap. For instance, the Chippewa Falls Senior High School has identified 6 Career Cluster Groups which our high school courses are being aligned to. These course recommendations are for students interested in a particular career cluster. We would like to reassure both students and parents that students are never locked into a particular career pathway. This is meant to allow students a better understanding of how their coursework will help lead them toward College and Career Readiness and encourages them to pursue interest areas. Foundational coursework that is done through credits required for graduation weaves important skills in all Career Cluster Groups.

More detailed information regarding our CTE programming opportunities can be accessed on our website:

Career Pathways Page

High School Academic and Career Planning Page

Middle School Academic and Career Planning Page

You are always welcome to contact the Career and Technical Education (CTE) Coordinator, Ms. Laura Bushendorf bushenla@chipfalls.org/ 715.726.2406 ext. 3016 or Ms. Susan Kern Executive Director of Curriculum and Instruction

SPECIAL EDUCATION REFERRALS

Upon request, the Chippewa Falls Area Unified School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. Please contact Linda in the special education office at (715) 726-2414 ext. 3002

Board Policy 2460

SPECIAL NEEDS SCHOLARSHIP PROGRAM

The Special Needs Scholarship Program (SNSP) allows a student with a disability, who meets certain eligibility requirements, to receive a state-funded scholarship to attend a participating private school.

PI 49 Wisconsin Admin Code and Wisconsin Statute 115.7915

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PROGRAM OR CURRICULUM MODIFICATIONS

The Board recognizes that the regular school program may not be appropriate for all students. Some students may need program or curriculum modifications to successfully meet the District's academic goals and/or graduation requirements.

Any student's parent, or the student if the parent is notified, may submit a written request to the Board, to provide the student with program or curriculum modifications, including, but not limited to:

- modifications within the student's current academic program;
- a school work training or work-study program;
- enrollment in an alternative public school or program located in the School District in which the student resides;
- enrollment in any nonsectarian private school or program, or tribal school, located in the School District in which the student resides, which complies with the requirements of State and Federal law;
- homebound study, including nonsectarian correspondence courses or other courses of study approved by the Board or nonsectarian tutoring provided by the school in which the child is enrolled;
- enrollment in any public educational program located outside the School District in which the student resides, pursuant to a contractual agreement between school districts.

The Board or an administrator who is designated to do so, must render its decision, in writing, within (90) ninety days of a request, except that if the request relates to a student who has been evaluated by an Individualized Education Program team and has not been recommended for special education, the decision must be made within (30) thirty days of the request. If the request is denied, the reasons for the denial must be included. A parent may request reconsideration of any decision made by the Board or the designated administrator in response to a request for program or curriculum modifications and such request must be reviewed by the Board. The Board is required to render its determination upon review in writing.

Board Policy 2451

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ANNUAL NOTICES

ACADEMIC AND CAREER PLANNING

Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. Students in the Chippewa Falls Area Unfied School District utilize Xello software to engage in career exploration, planning and preparation.

Elementary School Students Career Awareness

- begin to explore career interests with their interests and strengths
- discuss learning and beginning career iterests with their parents
- conduct research on career interest(s)
- participate in social-emotional learning

Middle School Students Career Exploration

- have the opportunity to visit job sites related to career interests
- discuss careers with current practitioners
- develop a personal career profile
- participate in social-emotional learning
- establish their personal post-secondary preparedness indicator data
- discuss career interests with their parents

High School Students Career Planning and Preparation

- participate in courses clustered by career pathways
- access to courses that provide high school and post-secondary credits
- access to local post-secondary program tours and information
- experience on-the-job opportunities through site-based work experiences
- participate in social-emotional programming
- discuss careers with current practitioners
- discuss career plans with their parents
- continue to develop and update their personal career profile
- track their personal post-secondary preparedness and readiness indicators

Board Policy po2411

Chippewa Falls Area Unified School District
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ANNUAL NOTICES

USE OF CAMERAS AND OTHER RECORDING DEVICES IN LOCKER ROOMS

The Chippewa Falls Area Unified School District shall observe measures intended to protect the privacy rights of individuals using school locker rooms. The following provisions outline the extent to which protection shall be provided:

I. Locker rooms are provided for the use of physical education students, athletes, and other activity groups and individuals authorized by the building principal or by District policy. No one shall be permitted to enter into the locker room to interview or seek information from an individual in the locker room at any time. Interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.

II. No cameras, video recorders, or other devices that can be used to record or transfer images may be used in the locker room at any time.

III. No person may use a cell phone to capture, record, or transfer a representation of a nude or partially nude person in the locker room or to take any other photo or video image of a person in the locker room.

Students and staff violating this policy shall be subject to school disciplinary action and possible legal referral if applicable. Other persons violating the policy may be subject to penalties outlined in State law. The building principal shall be responsible for enforcing this policy.

Board Policy 9151

WIRELESS COMMUNICATION DEVICES / TWO-WAY COMMUNICATION DEVICES

The Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety, and educational purposes. The District also recognizes that students at different ages should have different privileges with wireless communication devices while on school premises. Therefore, high school students may use wireless communication devices before and after school, during lunch and in between classes, as long as they do not create a distraction, disruption or otherwise interfere with the education environment. Further guidelines may be developed by building administration. The use of wireless communication devices is strictly prohibited at the middle school and all elementary schools. Students who have a cell phone must turn it off and keep it in their locker.

The use of a wireless communication device in locker rooms is strictly prohibited. Individuals who violate this policy will be subject to school disciplinary action and possible legal referral.

Wis. Stats. § 118.258 and Board Policy 5136 , 9151

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ANNUAL NOTICES

MEAL CHARGE POLICY

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate negative food service account balance as determined by the Superintendent of Schools. The Superintendent of Schools shall determine the manner of determining permissible account balances by grade level. A student shall not be permitted to purchase a la carte items without sufficient account balance or cash on hand.

Students that are receiving free or reduced price meals will receive a USDA approved meal regardless of whether the student has a negative account balance.

A student that has exceeded the permissible negative balance amount in his/her account and does not have cash on hand sufficient to purchase a meal will be provided an alternative meal, subject to USDA guidelines applicable to alternative meals. The Superintendent of Schools shall, in coordination with the District's food services, assure that any alternative meals provided to any student receiving paid meals that is either claimed for reimbursement or charged to the student account, meets all of the requisite USDA guidelines for alternative meals.

Board Policy 8500

MEAL MODIFICATIONS

In compliance with the National School Lunch Act and the Americans with Disabilities Act Amendments Act of 2008 school districts are required to provide special dietary accommodations for students having a food-related disability.

All students seeking accommodations for a food-related disability must provide a statement signed by a licensed physician that contains the following information:

- The child's disability
- An explanation of why the disability restricts the child's diet
- The major life activity or bodily function affected by the disability
- The food or foods to be omitted from the child's diet and the food or choice of food that must be substituted.

"Licensed physician" is defined in Wisconsin as an individual possessing the degree of doctor of medicine or doctor of osteopathy or an equivalent degree as determined by the medical examining board and holding a license granted by the medical examining board. The child's physician needs to complete and sign a Physician Order for Diet Modification available on the district's website or your school's health office. The completed form must be returned to the school health office for accommodations to be provided.

If the child's dietary needs are not considered a disability accommodations may still be possible. Please have physician complete form. For example, we offer lactose free milk for students with lactose intolerance. Each request will be handled on a case by case basis. Please note the school district does not provide accommodations for diets that are not medically necessary (i.e. vegetarian, low carb, etc.).

If at any point after initial completion the diet order changes or is discontinued please provide a written update to your child's school health office.

Board Policy 8500