

STUDENT NONDISCRIMINATION

It is the policy of the Chippewa Falls Area Unified School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, career and technical education or other program or activity because of the persons' race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, including transgender status, change of sex or gender identity, or physical, mental, emotional, or learning disability as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination under related federal statutes, including Title IX of the Educational Amendments of 1972 (sex), Title II, Title VI and Title VII of the Civil Rights Act of 1964 (race and national origin), Section 504 of the Rehabilitation Act of 1973 (handicap), and the Americans with Disabilities Act of 1990. This policy also prohibits harassment. Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth in Board Policy 2260. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

The Board designates the following individuals to serve as the District's "Compliance Officers".

Sara Clark, Compliance Officer
Pupil Services Center
Special Education Coordinator
1345 Ridgewood Dr
Chippewa Falls, WI 54729
(715) 738-2660 ext. 3037
clarksm@chipfalls.org

Sara Ollmann, Compliance Officer
Pupil Services Center
School Psychologist
1345 Ridgewood Dr
Chippewa Falls, WI 54729
(715) 738-2660 ext. 3021
ollmansr@chipfalls.org

TITLE IX NONDISCRIMINATION

The Board of Education of the Chippewa Falls Area Unified School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates as required by Title IX and its regulations, including admission and employment.

Inquires about Title IX may be referred to the District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights ("OCR"), or both.

The District's Title IX Coordinator is:

Christine McMasters
Director of Special Education and Student Services
Chippewa Falls Area Unified School District
1345 Ridgewood Drive
Chippewa Falls, WI 54729
mcmastcl@chipfalls.org
(715) 726-2414 ext. 3003

OCR's Regional Office in Chicago can be reached at:

Chicago Office
Office for Civil Rights
U.S. Department of Education
John C. Kluczynski Federal Building
230 S. Dearborn Street, 37th Floor
Chicago, IL 60604
Telephone: (312) 730-1560
Fax: (312) 730-1576, TDD: (800) 877-8339
Email: OCR.Chicago@ed.gov

[PI 9.05 Wisconsin Admin Code](#), and Board Policy [2260](#), [2260.01](#), [3122](#), [3362](#), [4122](#), [4362](#), [5517](#) and [5517.01](#)

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Chippewa Falls Area Unified School District Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students.

The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation.

"Bullying" is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of prohibited bullying behavior need not be based on any of those particular or other particular characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Any student that believes s/he has been or is the victim of bullying behavior may immediately report the situation to the building principal or assistant principal, or the Superintendent of Schools. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal may be filed with the Superintendent of Schools. Complaints against the Superintendent of Schools may be filed with the Board President.

There shall be no retaliation against students who file complaints or otherwise participate in an investigation concerning allegations of aggressive behavior. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated.

Suspected retaliation may be reported in the same manner as bullying behavior. Making intentionally false reports about bullying behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and making intentional false reports may result in disciplinary action.

The full policy is listed on the CFAUSD website.

[Wis.Stats 118.46\(2\)](#) and [Board Policy 5517.01](#)

STUDENT ANTI-HARASSMENT

The Chippewa Falls Area Unified School District is committed to maintaining a learning and working environment for students and employees free from harassment, discrimination, or intimidation.

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one or more of the student's Protected Class that:

- A. places a student in reasonable fear of harm to his/her person or damage to his/her property;
- B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Students are entitled to due process protection and are encouraged to report the incident(s) to any school employees with whom the student feels comfortable. Students may also report directly to the building or District Compliance Officers:

Sara Clark, Compliance Officer
Pupil Services Center
Special Education Coordinator
1345 Ridgewood Dr
Chippewa Falls, WI 54729
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clarksm@chipfalls.org

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Pupil Services Center
School Psychologist
1345 Ridgewood Dr
Chippewa Falls, WI 54729
(715) 738-2660 ext. 3021
ollmansr@chipfalls.org

There shall be no retaliation against students who file complaints in good faith under this policy. Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs.

[Board Policy 5517](#)

ANNUAL NOTICES

STUDENT LOCKER SEARCHES

Every student has the right to the use of the locker which has been assigned to him/her. The lockers remain the property of the school district. This policy does not preclude periodic inspections for the purposes of cleaning lockers, or, for example such actions as recovering library materials and textbooks. School administrators or their designees may search lockers with or without prior notice to the student. The student must use the locker assigned to them by the professional staff to the school.

Wis. Stats. § [118.325](#) and Board Policy [5771](#)

STUDENT ATTENDANCE

In accordance with state law, all parents must cause children between 6 and 18 years of age to attend school unless the child has graduated, is excused by the school attendance officer or parent, or is enrolled in an alternative program leading toward graduation. The responsibility for monitoring and encouraging attendance is shared by the parents, schools, and the community. The parent or guardian of absent students is expected to notify the school on the day the absence occurs. The school shall report a student's unexcused absences to the parent or guardian. Students are allowed and encouraged to make up work missed during excused absences from school. It is the student's responsibility to request assignments and schedule make-up exams. Missing school for unexcused absences will have a negative impact on a student's grade and in some cases contribute to the overall failure of a course. The school shall have the authority to initiate action as stated in Board Policy 5200 to secure a student and/or parents or guardians compliance with compulsory attendance law.

Wis. Stats §§ [118.15](#) and [118.16](#) and Board Policy [5200](#)

STUDENT ASSESSMENTS

The Wisconsin Student Assessment System (WSAS) is a comprehensive statewide summative assessment program designed to provide information about what students know in core academic areas and whether they can apply what they know. Parents may request additional information regarding any State or district policy regarding student participation in any assessments mandated by law and by the district by contacting their school principal or the District Assessment Coordinator.

Board Policy [2623](#)

STUDENT RELIGIOUS ACCOMMODATIONS

All students shall be provided reasonable accommodations for sincerely held religious beliefs with regard to examination and academic requirements. See the "Nondiscrimination" notice in this publication for the process for receiving and resolving complaints.

Wisconsin Admin Code [PI 41.04 \(1\)\(A\)](#) and Board Policy [2240](#), [2270](#)

AHERA MANAGEMENT PLAN

The Chippewa Falls Area Unified School District has hereby provided notification of the availability of the Asbestos Emergency Response Act Management Plan. Plans for the school are available in the office of the principal during regular business hours for your inspection and review, or at the District Administration Office at 1130 Miles Street, Chippewa Falls, WI 54729.

Board Policy [8431.01](#)

THE FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days (34 CFR 99.10) of the date the school receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal or appropriate school official a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- The right to submit a written request for an amendment of the student's education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend their child's or their education record should write the school principal or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent (34 CFR 99.30 and 99.31).

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).

"Legitimate educational interest" is defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for the school official to perform an administrative, supervisory, or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

These rights transfer to the student when he or she turns 18 years of age or enters a postsecondary educational institution at any age ("eligible student").

Board Policy [8330](#)

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to ⁽¹⁾~~SEE~~ ⁽²⁾Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

- A. Political affiliations or beliefs of the student or student’s parent;
- B. Mental or psychological problems of the student or student’s family;
- C. Sex behavior or attitudes;
- D. Illegal, anti-social, self-incriminating, or demeaning behavior;
- E. Critical appraisals of others with whom respondents have close family relationships;
- F. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- G. Religious practices, affiliations, or beliefs of the student or student’s parent; or
- H. Income (other than as required by law to determine program eligibility).

Receive notice and an opportunity to opt a student out of –

- 1. Any other protected information survey, regardless of funding;
- 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- 3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

Inspect, upon request and before administration or use:

- 1. Protected information surveys of students and surveys created by a third party;
- 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. The Chippewa Falls Area Unified School District has adopted policies regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Board Policy [2416](#)

TITLE I PROGRAMS **TEACHER / PARAEDUCATOR** **QUALIFICATIONS**

Since the Chippewa Falls Area Unified School District receives federal Title I program funds, the district has developed a parent engagement policy. It is the desire of the District to establish positive partnerships with families and the community. Everyone gains if the school, home, and community work together to promote high achievement for all students. To that end, the District shall provide a variety of opportunities for families and community to become involved in children's education.

Board Policy [2261.01](#)

Additionally, parents and/or guardians may request and obtain information regarding: (1) the professional qualifications of their child's teachers including – whether the teachers have met state licensing criteria for the grade level(s) and subject area(s) taught; whether the teacher is teaching under emergency or provisional status through which state licensing criteria has been waived; and the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; (2) the professional qualifications of paraeducators providing instructional-related services to their child. Parents will be notified if their child is assigned to, or taught for four or more consecutive weeks by a teacher who is not "highly qualified". This applies to all teachers, not just those who work in Title I programs. Parents will be given information on the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken.

Board Policy [2261.02](#)

If you want to see the state qualification for your student's teacher, you may contact the District Office or access the information on the DPI website at: www.dpi.wi.gov/tepd/lisearch.html

HUMAN GROWTH AND DEVELOPMENT **INSTRUCTION**

The Chippewa Falls Area Unified School District recognizes the family as a major forum for developmental experiences. In identifying its role, the district serves to reinforce that which is taught at home by providing learning experiences that can be used to make healthy life choices now and in the future. The District provides human growth and development instruction appropriate to each grade level and the age and level of maturity of students in grades K-12 consistent with Chapter 118 of the State Statutes in Physical Education and Health curriculums as well as in Protective Behaviors seminars.

Parents and guardians may review the curriculum and inspect the instructional materials used in each grade by submitting a written request to the Executive Director of Curriculum and Instruction, the school counselor, or the building principal. Parents may file a written request with the school principal if they wish to have their child exempted from Human Growth and Development instruction in general or in a specified subject within the program. Students exempted from human growth and development curriculum will still receive instruction as outlined in State Statute 118.01 (2)(d)2c (knowledge of physiology and hygiene, sanitation, the effects of controlled substances and alcohol upon the human system, symptoms of disease and the proper care of the body) unless the parent has filed a written objection with the school principal and section 118.01(2)(d)8 of the state statutes (knowledge of effective means by which students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students). If a student is exempted, he/she may be held accountable for an alternative study of health topics.

Wis. Stats. §§ [118.019](#) Board Policy [2414](#)

COURSE DESCRIPTION MANUALS **REQUIRED LANGUAGE**

All course description manuals must include nondiscrimination information requirements AND the following statement:

All courses, including Career and Technical Education courses, are available without discrimination based on race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability, any other characteristic protected by law in any of its student programs, activities, and employment ("Protected Classes").

ANNUAL NOTICES

DIRECTORY DATA **MILITARY RECRUITERS ACCESS OF STUDENTS** **RECORDS**

The Family Educational Rights and Privacy Act (FERPA) also requires the Chippewa Falls Area Unified School District, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary within 14 days in accordance with district procedures. The primary purpose of directory information is to allow the Chippewa Falls Area Unified School District to include this information in certain school publications. Examples could include such items as: a playbill, showing your student's role in a drama production; school yearbook; an honor roll or other recognition lists; graduation programs; and sports activity sheets, such as wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Federal public law 107-110, section 9528 of the ESEA, "No Child Left Behind Act" requires school districts to release student names, addresses and phone numbers to military recruiters upon their request. The law requires a school district to notify a student of his/her right to opt-out by requesting that the school district does not release information to military recruiters. Students have the right to request that private information is not released to military recruiters. Students choosing to withhold private information from military recruiters should contact the high school office for an opt-out form**. The Chippewa Falls Area Unified School District Board of Education has designated the following information as directory information:

- a student's name;
- address;
- telephone number;
- electronic mail address;
- major field of study;
- height and/or weight, if a member of an athletic team;
- dates of attendance;
- degrees or awards received;
- date of graduation;
- photographs;
- name of most recent educational agency or institution attended;
- participation in officially recognized activities and sports;
- date and place of birth

Board Policy [8330](#)

CAREER AND TECHNICAL EDUCATION **NONDISCRIMINATION**

The MISSION of the Chippewa Falls Area Unified School District, done in partnership with the community, is committed to excellence, empowering and challenging all students to learn while preparing them for an ever-changing global society. We strive to assure that our students will graduate with the knowledge, skills, attitudes, and behaviors necessary to achieve their personal goals and make a positive impact in the world.

The Chippewa Falls Area Unified School District offers a broad range of career and technical opportunities for our students and are offered without regard to race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, or handicap. For instance, the Chippewa Falls Senior High School has identified 6 Career Cluster Groups which our high school courses are being aligned to. These course recommendations are for students interested in a particular career cluster. We would like to reassure both students and parents that students are never locked into a particular career pathway. This is meant to allow students a better understanding of how their coursework will help lead them toward College and Career Readiness and encourages them to pursue interest areas. Foundational coursework that is done through credits required for graduation weaves important skills in all Career Cluster Groups.

More detailed information regarding our CTE programming opportunities can be found on the district website. You are always welcome to contact the Career and Technical Education (CTE) Coordinator, Ms. Laura Bushendorf at bushenla@chipfalls.org or (715) 726-2406 ext. 3016 or Ms. Susan Kern, Executive Director of Curriculum and Instruction at kernsl@chipfalls.org or (715)726-2414 ext. 3033.

District Title IX and Section 504 Compliance Officer:

Christine McMasters
1345 Ridgewood Dr
Chippewa Falls WI 54729

(715) 726-2414

Board Policy [2421](#)

ANNUAL NOTICES

SPECIAL EDUCATION REFERRAL / EVALUATION / CHILD FIND

Upon request, the Chippewa Falls Area Unified School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability.

Please contact the following when you have a referral:

Chippewa Falls Area Unified School District
Linda Hanson
Special Education Office
(715)726-2414 ext. 3002

Board Policy [2460](#)

SPECIAL NEEDS SCHOLARSHIP PROGRAM

The Special Needs Scholarship Program (SNSP) allows a student with a disability, who meets certain eligibility requirements, to receive a state-funded scholarship to attend a participating private school.

[Pl 49 Wisconsin Admin Code](#) and [Wisconsin Statute 115.7915](#)

PROGRAM OR CURRICULUM MODIFICATIONS

The Board recognizes that the regular school program may not be appropriate for all students. Some students may need program or curriculum modifications to successfully meet the District's academic goals and/or graduation requirements.

Any student's parent, or the student if the parent is notified, may submit a written request to the Board, to provide the student with program or curriculum modifications, including, but not limited to:

- modifications within the student's current academic program;
- a school work training or work-study program;
- enrollment in an alternative public school or program located in the School District in which the student resides
- enrollment in any nonsectarian private school or program, or tribal school, located in the School District in which the student resides, which complies with the requirements of State and Federal law;
- homebound study, including nonsectarian correspondence courses or other courses of study approved by the Board of nonsectarian tutoring provided by the school in which the child is enrolled;
- enrollment in any public educational program located outside the School District in which the student resides, pursuant to a contractual agreement between school districts.

The Board or an administrator who is designated to do so, must render its decision, in writing, within (90) ninety days of a request, except that if the request relates to a student who has been evaluated by an Individualized Education Program team and has not been recommended for special education, the decision must be made within (30) thirty days of the request. If the request is denied, the reasons for the denial must be included. A parent may request reconsideration of any decision made by the Board or the designated administrator in response to a request for program or curriculum modifications and such request must be reviewed by the Board. The Board is required to render its determination upon review in writing.

Board Policy [2451, 9130](#)

ANNUAL NOTICES

ACADEMIC AND CAREER PLANNING

Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. Students in the Chippewa Falls Area Unified School District utilize [Xello](#) software to engage in career exploration, planning and preparation.

| Elementary School Students Career Awareness | Middle School Students Career Exploration | High School Students Career Planning and Preparation |
|---|---|---|
| <ul style="list-style-type: none">begin to explore career interests with their interests and strengthsdiscuss learning and beginning career interests with their parentsconduct research on career interest(s)participate in social-emotional learning | <ul style="list-style-type: none">have the opportunity to visit job sites related to career interestsdiscuss careers with current practitionersdevelop a personal career profileparticipate in social-emotional learningestablish their personal post-secondary preparedness indicator datadiscuss career interests with their parents | <ul style="list-style-type: none">participate in courses clustered by career pathwaysaccess to courses that provide high school and post-secondary creditsaccess to local post-secondary program tours and informationexperience on-the-job opportunities through site-based work experiencesparticipate in social-emotional programmingdiscuss careers with current practitionersdiscuss career plans with their parentscontinue to develop and update their personal career profiletrack their personal postsecondary preparedness and readiness indicators |

Board Policy [po2411](#), [po2420](#)

EARLY COLLEGE CREDIT AND START COLLEGE NOW PROGRAMS

The Early College Credit Program allows Wisconsin high school students to take one or more approved courses at an approved institution of higher education for high school and/or college credit. Start College Now allows junior and senior students to take courses at a technical college. Students must satisfy the eligibility requirements to participate in the Early College Credit Program (ECCP) or Start College Now programs. The application deadline is February 1 for summer courses, March 1 for the fall semester and October 1 for the spring semester. Other college credit opportunities include: Advanced Placement (AP) Courses, Cooperative Academic Partnership Program (CAPP), Transcribed Credit, Academies and Project Lead the Way courses.

For additional information on any of the above-mentioned programs, see your school counselor.

Wis. Stats. [118.55](#), [38.12\(14\)](#) and Board Policy [2271](#), [2271.01](#)

ANNUAL NOTICES

USE OF CAMERAS AND OTHER RECORDING DEVICES IN LOCKER ROOMS

The Chippewa Falls Area Unified School District shall observe measures intended to protect the privacy rights of individuals using school locker rooms. The following provisions outline the extent to which protection shall be provided:

A. Locker rooms are provided for the use of physical education students, athletes, and other activity groups and individuals authorized by the building principal or by District policy. No one shall be permitted to enter into the locker room to interview or seek information from an individual in the locker room at any time. Interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.

B. No cameras, video recorders, or other devices that can be used to record or transfer images may be used in the locker room at any time.

C. No person may use a cell phone to capture, record, or transfer a representation of a nude or partially nude person in the locker room or to take any other photo or video image of a person in the locker room.

Students and staff violating this policy shall be subject to school disciplinary action and possible legal referral if applicable. Other persons violating the policy may be subject to penalties outlined in State law. The building principal shall be responsible for enforcing this policy.

Board Policy [9151](#)

WIRELESS COMMUNICATION DEVICES / TWO-WAY COMMUNICATION DEVICES

The Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety, and educational purposes. The District also recognizes that students at different ages should have different privileges with wireless communication devices while on school premises. Therefore, high school students may use wireless communication devices before and after school, during lunch and in between classes, as long as they do not create a distraction, disruption or otherwise interfere with the education environment. Further guidelines may be developed by building administration. The use of wireless communication devices is strictly prohibited at the middle school and all elementary schools. Students who have a cell phone must turn it off and keep it in their locker.

The use of a wireless communication devices in locker rooms is strictly prohibited. Individuals who violate this policy will be subject to school disciplinary action and possible legal referral.

Wis. Stats. [§118.258](#) and Board Policy [5136 & 9151](#)

INDOOR ENVIRONMENTAL QUALITY MANAGEMENT PLAN

In accordance with the District's recognition of the importance of a safe and healthful environment to the educational atmosphere, the Superintendent of Schools shall develop guidelines to provide for IEQ monitoring and maintenance.

The District shall provide a copy of the plan implemented to any person upon request.

Board Policy [8405](#)

SCHOOL WELLNESS POLICY NOTIFICATION

As required by law, the Board establishes the following wellness policy for the Chippewa Falls Area Unified School District as a part of a comprehensive wellness initiative.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Schools alone, however, cannot develop in students' healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

The Board sets the following goals in an effort to enable students to establish good health and nutrition choices to:

- promote nutrition education with the objective of improving students' health and reducing childhood obesity;
- improve the health and well-being of our children, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits;
- promote nutrition guidelines, a healthy eating environment, child nutrition programs, and food safety and security on each school campus with the objective of promoting student health and reducing childhood obesity;
- provide opportunities for every student to develop the knowledge and skills for specific physical activities, maintain physical fitness, regularly participate in physical activity, and understand the short and long-term benefits of a physically active lifestyle;
- promote the health and wellness of students and staff through other school-based activities.

[Board Policy 8510](#)

MEAL CHARGE POLICY

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate negative food service account balance as determined by the Superintendent of Schools. The Superintendent of Schools shall determine the manner of determining permissible account balances by grade level. A student shall not be permitted to purchase a la carte items without sufficient account balance or cash on hand.

Students that are receiving free or reduced price meals will receive a USDA approved meal regardless of whether the student has a negative account balance.

A student that has exceeded the permissible negative balance amount in his/her account and does not have cash on hand sufficient to purchase a meal will be provided an alternative meal, subject to USDA guidelines applicable to alternative meals. The Superintendent of Schools shall, in coordination with the District's food services, assure that any alternative meals provided to any student receiving paid meals that is either claimed for reimbursement or charged to the student account, meets all of the requisite USDA guidelines for alternative meals.

In accordance with federal civil rights law and USDA civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

[Board Policy 8500](#)

ANNUAL NOTICES

MEAL MODIFICATIONS

In compliance with the National School Lunch Act and the Americans with Disabilities Act Amendments Act of 2008 school districts are required to provide special dietary accommodations for students having a food-related disability.

All students seeking accommodations for a food-related disability must provide a statement signed by a licensed physician that contains the following information:

- The child's disability
- An explanation of why the disability restricts the child's diet
- The major life activity or bodily function affected by the disability
- The food or foods to be omitted from the child's diet and the food or choice of food that must be substituted.

"Licensed physician" is defined in Wisconsin as an individual possessing the degree of doctor of medicine or doctor of osteopathy or an equivalent degree as determined by the medical examining board and holding a license granted by the medical examining board. The child's physician needs to complete and sign a Physician Order for Diet Modification available on the district's website or your school's health office. The completed form must be returned to the school health office for accommodations to be provided. If the child's dietary needs are not considered a disability, accommodations may still be possible. Please have physician complete form. For example, we offer lactose free milk for students with lactose intolerance. Each request will be handled on a case by case basis. Please note the school district does not provide accommodations for diets that are not medically necessary (i.e. vegetarian, low carb, etc.). If at any point after initial completion the diet order changes or is discontinued please provide a written update to your child's school health office.

Board Policy [8500](#)

PUBLIC RECORDS

Public records may be requested from the Chippewa Falls Area Unified School District in accordance with Board Policy po8310 – Public Records. The District may also impose fees upon the requester in accordance with the Wisconsin Public Records Law. All records requests should be submitted in writing to the office of the Superintendent by email or in person during business hours at the District Office located at 1130 Miles Street, Chippewa Falls, WI 54729.

Local Public Office Holders at the Chippewa Falls Area Unified School District include Board of Education Members, the Superintendent, the Director of Curriculum & Instruction, the Director of Business Services & Finance, the Executive Director of Human Resources, the Director of Student Services, the Director of Educational Technology, Principals, and Assistant Principals.

Board Policy [8310](#)