

A message from the Chippewa Falls School District

Dear Parent(s) / Guardian(s),

The Chippewa Falls Area Unified School District has contracted with RevTrak, a national credit card company payment processor, to provide a secure site for families to make online payments for student fees. (This does not include lunch payments as they are payable on the Infinite Campus Portal). In RevTrak, you may make payment using VISA, Discover, and Mastercard credit or debit cards. A 3.61% convenience fee is charged.

REVTRAK PAYMENT INSTRUCTIONS / STUDENT FEES ONLINE

To pay student fees online, please click on the following link: <https://chipfalls.revtrak.net/>.

- **Create a new account OR log-in to the Revtrak web store using the email / password you created.**
- **Click on Student Fees**

To log in, you will use your Infinite Campus Parent Portal username and your child's birth date.

If you do not have an Infinite Campus Parent Portal account setup or you have forgotten your username / password, please contact the help desk at 715 -726 – 2413.

- **Go to the section for Infinite Campus Student Fees**
- **Complete the amount to pay field(s)**
- **Click Next Page**
- **Click Go to Checkout**
 - A 3.61% convenience fee is charged at checkout.
- **You will now be walked through the steps to create a user account**
- **When your order is complete, you will be able to view and print a receipt.**

INFINITE CAMPUS PAYMENT INSTRUCTIONS / LUNCH PAYMENTS

To make a **LUNCH PAYMENT**, please log into the [Infinite Campus Parent Portal](#) There is no convenience fee when making a food service payment through your Infinite Campus Portal.

If you do not have an Infinite Campus Parent Portal account set up or you have forgotten your username / password, please contact the help desk at 715 – 726 – 2413.

- **Choose Parent / Guardian**
- **Choose Payments, Enter Payment Amount, Continue**
- **Choose Payment Method, Continue, Make Payment**