GO RITEWAY BUS PBIS MATRIX

LOADING AND UNLOADING	WHEN THE BUS IS MOVING
BE SAFE	
* Walk directly to bus stop (watch for hazards) * Wait on the sidewalk or 10' off the road * After door opens move forward to exit or enter * Use handrails and take each bus step at a time * Discharge on right, move straight away * Discharge on left, wait 10' in front of the bus, and off the road until signaled to cross in front of the bus.	* Sit properly (feet forward and facing forward) * Keep center aisle clear * Keep body parts and items inside the bus * Stay in seat while the bus is moving * Back four seats get used only if others are full * Luggage racks are only used for charters * Remain silent at railroad crossings
BE RESPECTFUL	
* Form a single file bus line * Go safely to seat without disturbing others * Wait patiently until the bus arrives or departs * Board one student at a time * Minimize talking until all are seated * Use your manners * Follow the bus driver, chaperone, or coach's guidance and/or directions	* Use respectful language * Use appropriate voice * Share seat and respect others' personal space * Respect others' property and secure your items * Bring lost and found items to driver's attention * Appropriate use of electronic equipment * Minimize distracting driver unless an emergency * Inform driver of problems (raise hand or ask)
BE RESPONSIBLE	
* Plan to be at your bus stop 5 minutes early * Know your bus number(s) and driver(s) name * Secure your items. Mark with name and bus number * Missed the bus? Call an adult, bus company, or report back to the school (if you are there). * Use a student rerouting request for temporary changes * Contact bus company for permanent changes	* Look out for seat buddy (report sick or injured) * Clean up messes and put trash in the trash can * Report weapons, fighting/threats, or vandalism * Know emergency exits and evacuation plan * Group exit, front to back alternate left to right * Keep food and drink in containers until off the bus or get coach/chaperone approval on charters