CHIPPEWA FALLS
SENIOR HIGH SCHOOL

STUDENT/PARENT
HANDBOOK
2019-2020
<table>
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<tr>
<th>AUGUST 2019</th>
<th>DECEMBER 2019</th>
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<th>NOVEMBER 2019</th>
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<tr>
<td>S M T W Th F S</td>
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<td>FL = Freshmen/Link Leaders ONLY (9/3)</td>
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<td>1 2</td>
<td>1 2 3 4 5 6 7</td>
<td>S = Start Day for ALL Remaining Students (9/4)</td>
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<td>3 4 5 6 7P 8 9</td>
<td>8 9 10 11 12P 13 14</td>
<td>Finals (Dates TBD)</td>
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<td>10 11 12 13 14 15 16</td>
<td>15 16 17 18 19P 20 21</td>
<td>G = Graduation</td>
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<td>17 18 19 20 21 22 23</td>
<td>22 23N 24N 25N 26N 27N 28</td>
<td>L = Last Day of School</td>
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<td>24 25N 26N 27N 28N 29N 30</td>
<td>29 30 31</td>
<td>N = No School</td>
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<tr>
<td>END 1ST QTR: November 1</td>
<td>END 3RD QTR: March 31</td>
<td>P = Progress Conferences</td>
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<tr>
<td>START 2ND QTR: November 4</td>
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<td>R = Registration</td>
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## Daily Clock Schedule

**Effective 2/20/19**

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>First Bell</strong></td>
<td>8:15</td>
</tr>
<tr>
<td>8:20 - 9:42</td>
<td>1A/1B</td>
</tr>
<tr>
<td>9:47 - 11:09</td>
<td>2A/2B</td>
</tr>
<tr>
<td><strong>Grades 9/10</strong></td>
<td><em>HR: 11:14 - 11:39</em></td>
</tr>
<tr>
<td><strong>Grades 11/12</strong></td>
<td><em>Lunch: 11:09 - 11:39</em></td>
</tr>
<tr>
<td></td>
<td><em>HR: 11:39 - 12:04</em></td>
</tr>
<tr>
<td>12:09 - 1:31</td>
<td>3A/3B</td>
</tr>
<tr>
<td>1:36 - 2:58</td>
<td>4A/4B</td>
</tr>
<tr>
<td><strong>Prime Time</strong></td>
<td>3:03 - 3:45</td>
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*Revised 2/19/19*
Welcome to Chi-Hi!

Along with increasing your knowledge and developing skills, a major part of growing up is developing responsibility and showing respect for your fellow students, teachers, and staff members.

Students at Chi-Hi, like members of any community, have both rights and responsibilities. This handbook has been prepared to make you aware of the rights and responsibilities you have as well as the procedures to be following in school. Your success in school is directly related to the effort you put forth. We encourage you to strive to do your best each day and to participate in all aspects of the school program.

Sincerely,

Ms. Goodman, Principal
Mr. Hutzler, Assistant Principal
Mr. Zenner, Assistant Principal
Mr. Nelson, Dean of Students
Mr. Thompson, Director of Athletics/Activities

Chippewa Falls Senior High School

Chippewa Falls Senior High School is a public comprehensive high school located on the corner of Terrill and Coleman Streets in Chippewa Falls, WI. It houses grades nine through twelve with an enrollment of approximately 1,500 students. Our modern facility consists of academic classrooms, fine arts and vocational areas, gymnasiums, and other athletic fields. The middle school pool and the Chippewa Falls Area Hockey Arena are also used to expand our athletic program.
Alma Mater
Far above the Chippewa's waters
With its waves of blue
Stands our noble Alma Mater
Glorious to view

Chorus:
Lift the chorus speed it onward
Loud her praises tell
Hail to thee our Alma Mater
Hail all hail Chippewa

Far above the busy humming
Of the bustling town
Reared against the arch of heaven
Looks she proudly down
(Chorus)

School Song
(Go you Northwestern)
Go Chippewa High School
Fight for victory
With your colors flying we will cheer you all the way –U-rah-rah
Go Chippewa High School
Fight for victory
Spread far the fame of our fair name
And go and we will win this game
Hit’em high
Hit’em low
Go Chippewa High School go
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One of our goals at Chi-Hi is to consistently emphasize the values of honesty and integrity when working with our students. There are many situations that occur in our school that provide the staff with the opportunity to reinforce these important values. This procedure was developed in an effort to foster, teach, and encourage fair, honest, and ethical behavior with our students throughout the year.

**CHEATING**: “an act or an attempted act by which a student deceives, acts dishonestly, or misrepresents work that he/she has produced on an academic exercise or assists another to misrepresent his/her work”. Cheating includes, but is not limited to the following examples:

- Copying from others during an examination
- Copying another student’s homework/answers (including electronic files)
- Collaborating on a test, quiz, homework assignment, or project with others without authorization
- Using unauthorized materials to complete an exam or assignment
- Programming of notes, formulas, or other aids into a programmable calculator, electronic dictionary, or other electronic device without prior authorization
- Using a communication device such as a cell phone, pager, PDA, or electronic translator to obtain unauthorized information during an exam
- Taking an exam for another student or permitting someone else to take a test for you
- Doing another person’s work or project for them and knowingly allowing them to take credit for that work or project
- Allowing others to do research or writing of an assignment; e.g.: using the services of a commercial term paper company; or using the services of another person such as a family member, friend, or tutor inappropriately, without acknowledgement
- Submitting substantial portions of the same academic work for credit in more than one course without consulting the second teacher
- Taking credit for work after failing to contribute to a project or assignment that requires a cooperative effort with a partner or a group of students

**PLAGIARISM**: “the inclusion of another’s words, ideas, or data as one’s own work, this covers unpublished as well as published sources”. Plagiarism includes but is not limited to the following examples:

- Quoting another person’s words, sentences, paragraphs, or entire work without acknowledgement of the source
- Utilizing another person’s ideas, opinions, or theory without acknowledgement of the source
- Copying, or allowing another student to copy a computer file that contains another student’s assignment, and submitting it, in part or in its entirety, as one’s own
- Cutting and pasting information into your work from the Internet without acknowledgement of the source
- Using pictures, diagrams, charts, audio clips and other graphics without giving credit to the source
- Using an online translation site to translate your work from English to the target language

**CHEATING/PLAGIARISM CONSEQUENCES**: Students who choose to cheat or plagiarize as defined above will be subject to the following dispositions:
• For any initial violation, students will have the opportunity to demonstrate evidence of learning by redoing the assignment/assessment in a timely manner, as determined by the teacher or administration. The instructor will notify the parent of the infraction; a Disciplinary Referral Form will be submitted to the appropriate grade level principal; and an assignment of up to five days lunch detention will then be issued.

• A second violation in the same class will result in the student receiving a grade of an “F” for the quarter. The “F” for this occurrence may equal 0% to 59%. This determination will be left to the discretion of the instructor.

• For any subsequent occurrence in any course at Chi-Hi, the student shall immediately be dropped from the course and receive an “F” for a final grade.

• All referrals for academic dishonesty will be forwarded to the National Honor Society advisor.

ACADEMIC MISCONDUCT: “any other academically dishonest acts or assistance to other students in the commission of these acts” Academic misconduct includes but is not limited to the following examples:

• Stealing, buying, or otherwise obtaining all or part of an exam or assignment
• Selling or giving away all or part of an exam, including answers; e.g. telling someone in the 10:30 a.m. exam period what was on the 8:00 a.m. class exam
• Bribing another to obtain an exam or assignment
• Copying and/or distributing an exam or assignment
• Changing, altering, or being an accessory to the changing or altering of a grade on a test, assignment, project, or grade assignment sheet
• Fabricating an excuse to obtain an extension on a deadline for a test or assignment

ACADEMIC MISCONDUCT CONSEQUENCES: In addition to the range of consequences listed for the Cheating and Plagiarism section, additional consequences (e.g., suspension, activity code violations, expulsion) may be administered under the Chippewa Falls High School Code of Conduct. The administration reserves the right to use their discretion in applying consequences for serious situations that may not be specifically covered under this procedure.

ACADEMIC INTEGRITY IMPLEMENTATION RESPONSIBILITIES: When a teacher has reason to believe that cheating, plagiarism, or other academic misconduct has occurred, the following steps will be taken:

• The teacher will investigate the matter with the student(s) involved. The teacher will communicate the outcome of his/her investigation to the Assistant Principal. The teacher, in consultation with the Assistant Principal, may decide to issue a consequence, and will communicate this decision in writing to the student and his/her parents as well as the appropriate grade level Assistant Principal and school counselor. The disciplinary referral will be placed in the student’s file. If a parent/student wishes to appeal the teacher’s consequence, the Committee on Academic Integrity may be convened to review the matter.

• The teacher may decide to refer the matter to the appropriate Assistant Principal or the Academic Integrity Committee. The Assistant Principal will then conduct an investigation and issue appropriate consequences when it is determined that the procedure has been violated. The Academic Integrity Committee will become involved in the process when: the student denies the charge; there are several students involved and the teacher does not have the capacity to conduct a large scale investigation; other factors warrant a broader investigation.

• In those cases where teachers, exercising their professional judgment, choose not to refer the incident to the Academic Integrity Committee, the student may request that the Academic Integrity Committee review the incident.
The teacher will forward copies of all information and written work pertinent to the Academic Integrity Committee prior to the hearing. A written request for a hearing, specifying the scope of the investigation, will also be submitted and forwarded to the Committee.

**ACADEMIC INTEGRITY REFERRAL/APPEAL PROCESS:**

- Upon receiving a referral, the Academic Integrity Committee will schedule a hearing to investigate the charges.
- As part of the appeal process, the parents of the student/subject of the charge will be informed prior to the hearing.
- The student will have the opportunity to appear and may be accompanied by a parent before the panel to shed light on the charges.
- The panel may interview other staff or students related to the inquiry.
- The Chairman of the Academic Integrity Committee will delineate the disciplinary consequences and outcome of the hearing in writing to the student and parents.
- In all cases where a student has been found to violate the Academic Integrity Procedure, a formal letter will be placed in the student’s file, describing the action and confirming the consequence(s) issued by the school.

**ACADEMIC INTEGRITY COMMITTEE**

The Academic Integrity Committee will consist of five members: one grade level Assistant Principal (depending on the grade level of the student involved), three teachers (each teacher from a different academic department), and one Chairperson of the committee (school counselor or teacher). Decisions of the committee may be appealed to the building principal within three school days and may only be made on the basis of new evidence. The Academic Integrity Committee will make the final decision concerning academic consequences on any case brought forward. The committee may affirm the teacher’s consequence or institute consequences with lesser or greater severity.

**ACCIDENT REPORTING PROCEDURE**

Students who suffer injuries from an accident must report to their teacher, coach, or advisor immediately. The accident must also be reported to the health services office or the main office. An Accident Form must be completed. These forms are available from the nurse’s secretary. School personnel will administer first aid only. Parents are responsible for any additional care needed.

**ACTIVITIES · ATHLETICS**

Visit the links on our high school website for complete information regarding activities and athletic opportunities for your student. Our school website address is: [http://cfsd.chipfalls.k12.wi.us/high/](http://cfsd.chipfalls.k12.wi.us/high/)

**ACTIVITY CODE MEETING · ACTIVITY FEES**

**THE FOLLOWING MUST BE COMPLETED ONCE WHILE ENROLLED AT CHI-HI:**

**ATTEND AN ACTIVITY CODE MEETING WITH A PARENT:** All competitive activity students must attend an Activity Code Meeting with a parent/legal guardian prior to the first time a student participates in any competitive activity at Chi-Hi.

**THE FOLLOWING MUST BE COMPLETED EACH SCHOOL YEAR YOUR STUDENT PARTICIPATES IN A COMPETITIVE SPORT OR ACTIVITY:**
GET A PHYSICAL EXAMINATION: (or Alternate Year Card) All athletes must have a current WIAA physical card with parent/legal guardian and doctor signature on file in the Main Office prior to any practice or participation. Physical examinations taken after April 1 are good for the remainder of that year plus two more years with a WIAA alternate card being required the final two years (every other year: physical one year, alternate card the next year.)

ONLINE REGISTRATION: Students are required to register for activities and athletics through our online registration system at http://chippewafalls-ar.rschooltoday.com. All eligibility information is included in the registration process. Physical forms can be uploaded or dropped off at the main office. Fees can be paid through the Infinite Campus Parent Portal or paid in the main office.

THE FOLLOWING MUST BE COMPLETED FOR EACH SEASON:

PAY YOUR ACTIVITY FEE: Athletes must pay an activity fee of $20 per activity with a cap of $40 per student per year or $100 per family per year.

2019/2020 ACTIVITY CODE MEETING DATES:

(FALL) ♦ July 29
(WINTER) ♦ October 28
(SPRING) ♦ March 2

The code meeting can be viewed online at: http://athletics.chipfalls.k12.wi.us/codeVideo.aspx

ATHLETIC WEBSITE

To access information regarding athletic events, dates, times, locations, directions, cancellations and/or changes, be sure to bookmark Chi-Hi’s athletic website. Click on "Notify Me" to receive up-to-date changes to your student's athletic events.

http://athletics.chipfalls.k12.wi.us/default.aspx

ADDRESS - PHONE - EMAIL CHANGES

Our preferred method for delivering school related documents (progress reports, report cards, school newsletter, etc.) is, electronically. Therefore, keeping your contact information up-to-date is the key to ensuring prompt delivery of these documents. Please notify our office immediately if any of your contact information changes throughout the school year. Demographic information can also be updated through the Parent Portal.

ANNUAL NOTICES REQUIRED BY LAW

These notices are published in the summer issue of the Cardinal Letter, in the Student Handbook and on the district website: http://cfsd.chipfalls.k12.wi.us/

ASSISTANT PRINCIPALS

Assistant Principals will rotate the grade levels that they oversee on a yearly basis. This change will allow a single Assistant Principal to know the students and their parents they work with all four years of high school. Grade level designations for the current year are indicated on page 4.
The high school attendance line is accessible 24 hours per day:

**715-726-2406** • **Press 2** for Attendance (listen for the prompt)

To request a **Pass to Leave** or an **Excused Tardy Pass**: **Press 1**

To report an absence: **Press 2**

**EXCUSED ABSENCES**: Regular student attendance is required by law (*State Statute 118.16*) and is essential if students are to make satisfactory progress in school. Students are required to attend all class periods. It is the responsibility of the student and the parent to see that the student attends school each day school is in session. **Excused absences include**: illness or injury; medical, legal, DMV or military appointments, college visits, funerals, school related activities including sporting or competitive events and field trips, family vacations (*please notify the school in advance*) and family emergencies.

**MEDICAL EXCUSE REQUIREMENT**: Excessive student absences due to illness may result in the student being placed “On Medical” by the principal. Parents will receive a letter notifying them that their student has been placed “On Medical” and all future illness related absences would require a medical excuse from a physician.

**UNEXCUSED ABSENCES**: Any absence that is not cleared by a parent phone call within 3 school days of the absence (the day of the absence and 2 school days after) will be listed permanently as unexcused. Unexcused absences will also result in an assigned detention time, which will follow the guidelines outlined in the “Student Behavior and Management” section, located on page 33. Single hour unexcused absences will be assigned a 50 minute lunch detention. Unexcused absences for two or more class periods will be assigned a 100 minute lunch detention.

**PASSES TO LEAVE/RETURN**: Students who have an appointment during the school day must have a pass to leave in order to be released from school. Passes to leave are only issued to students if a call has been received from a parent or guardian. **Please Note**: If a parent or guardian does not call for a pass to release the student for an appointment and someone other than a parent/guardian comes in to pick-up the student; the student will NOT be released. If your student does NOT know about an appointment, please indicate that on the message you leave on the pass line; we will then notify the student about the appointment. Passes will not be delivered to students. Students may pick up their pass in the main office. Students returning from an appointment due to an excused reason must stop in the Attendance office for an “Excused Tardy Pass” upon returning to school.

**TARDINESS**: Uniform Tardiness Procedure – All teachers follow the same procedure when dealing with classroom tardiness. Students should report to the attendance office located in the main office when arriving or returning to school after first period has started and throughout the remainder of the day. Students are issued a red pass if the tardy is excused. If the tardiness is due to an unexcused reason (i.e.: oversleeping, missing the bus, running late), an UNEXCUSED Tardy pass is issued to the student. The student should report directly to class. Consequences for unexcused tardies include:

**Step One**: **Verbal Warning** – The classroom instructor will verbally remind the student that they are required to be in class on time and further tardiness will result in the following consequence:

**Step Two**: **Referral** – After a student has three tardies, in one or more classes, administration will receive notification of this. Administration will issue a discipline referral and the student will receive lunch detention for the infraction.

**QUESTIONABLE REQUESTS**: Any questionable requests will be referred to an administrator for review/appeal. The administration and teachers have the right to grant/refuse an excuse based on the students’ academic performance, and nature of request, etc.

**MAKE-UP WORK IS THE RESPONSIBILITY OF THE STUDENT**: Students with legitimate absences are entitled to make-up the work missed within a reasonable amount of time designated by each individual teacher. Work missed from unexcused absences will not be allowed to be made up with the exception of summative assessment.
# Chippewa Yellow Bus Matrix

<table>
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<th>Be Safe</th>
<th>Loading and Unloading</th>
<th>When the bus is moving</th>
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|         | · Walk directly to bus stop (watch for hazards)  
|         | · Wait on the sidewalk or 10’ off the road  
|         | · After door opens move forward to enter or exit  
|         | · Use handrails and each step one at a time  
|         | · Discharge on right, move straight away  
|         | · Discharge on left, wait 10’ in front of the bus, but off the road until signaled to cross in front | · Sit properly (feet forward and face forward)  
|         | | · Keep center aisle clear (feet, knees and items)  
|         | | · Keep body parts and items inside the bus  
|         | | · Stay in your seat while the bus is moving  
|         | | · Back four seats get used only if others are full  
|         | | · Luggage racks are only used for charters  
|         | | · Remain silent at RR crossings (look/listen)  
| Be Respectful | · Form a single file bus line  
| | · Go safely to seat without disturbing others  
| | · Wait patiently until the bus arrives or departs  
| | · Board one student at a time  
| | · Minimize talking until all are seated  
| | · Use your manners  
| | · Follow the bus driver’s, chaperon’s or coach’s guidance and/or directions | · Use respectful (friendly/proper) language  
| | | · Use appropriate voice (inside/quiet/soft voice)  
| | | · Share seat and respect others personal space  
| | | · Respect other’s property and secure your items  
| | | · Bring lost and found items to drivers attention  
| | | · Appropriate use of electronic equipment  
| | | · Minimize distracting driver unless an emergency  
| Be Responsible | · Plan to be at your bus stop early (2-5 minutes)  
| | · Know your bus number(s) and driver(s) names  
| | · Secure your items (mark with name and bus #)  
| | · Missed the bus, call an adult, the bus company or report to the school office if at school  
| | · Use a bus deviation for temporary changes  
| | · Contact bus company for permanent changes | · Inform driver of problems (raise hand or ask)  
| | | · Look out for seat buddy (report sick or injured)  
| | | · Clean up messes and put trash in the trash can  
| | | · Report weapons, fighting/threats or vandalism  
| | | · Know emergency exits and evacuation plan  
| | | · Group exit, front to back alternate left to right  
| | | · Keep food and drink in containers until off the bus or get coach/chaperon approval on charters
**PURPOSE STATEMENT**: To have standardization across the bus fleet for safety, efficiency and accountability. Thus, being able to effectively focus more on driving and less on behavior issues. Therefore, starting and ending each student’s day on a positive note to enhance their learning experience.

**BUS MISCONDUCT/MAJOR OFFENSE PROCEDURE**: Each Major Offense can be due to one major offense, or the result of three minor offenses within 30 days. The major offenses will accrue throughout the school year.

**FIRST MAJOR OFFENSE**: The bus company will notify the student, the school, and the parent of the misconduct. The principal will also contact the parent of the misconduct. The driver shall reteach the student on expected behavior on the bus and exactly what was done on the bus which will not be tolerated. Seat reassignment or other changes which would result in better monitoring the student’s behavior may be made at this time. The student and the parent will be notified that any further misconduct may result in the loss of some type of riding privileges.

**SECOND MAJOR OFFENSE**: The bus company shall notify the student, the school, and the parent of the misconduct. The principal will also contact the parent of the misconduct. Together, the bus company, parent(s), and school official shall reteach the student concerning the misconduct and behavioral expectations on the bus. Seat reassignment or other changes which would result in better monitoring the student’s behavior may be made at this time. The bus company and school official will determine the length of time in which the student may lose riding privileges.

**THIRD MAJOR OFFENSE**: The bus company shall notify the student, the school, and the parent of the misconduct. The principal will also contact the parent of the misconduct. The bus company and school official will determine the length of time in which the student will lose riding privileges.

**FOURTH MAJOR OFFENSE**: The bus company shall notify the student, the school, and the parent of the misconduct. The principal will also contact the parent of the misconduct. The Superintendent or Designee and school official will review the misconduct report, talk to the student, bus company, and also to the parent establishing the length of time in which riding privileges will be revoked. Removal from the bus for the remainder of the year can be expected as normal loss of privilege.

In all cases, parents and student have a right to a hearing before the Superintendent of Schools or Designee upon request of the parent. The Superintendent will conduct a hearing upon request of parent, student, bus driver and/or officer, or school principal.

In cases of severe misconduct, immediate loss of riding privileges can be expected.

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**CELL PHONES/ELECTRONIC DEVICES**

Students are permitted to use/access their cell phones/electronic devices before and after school, during passing time between classes and during the lunch hour. If a student’s phone goes off during class or the teacher observes a student using his or her cell phone/electronic device in any way (including but not limited to: talking, texting, reading a text, taking pictures, listening to music, etc), the following action will occur:

**FIRST OFFENSE**: The cell phone/electronic device is taken from the student and kept by the teacher until the end of the class period. A minor referral will be written for documentation.

**SECOND OFFENSE**: The cell phone/electronic device is taken from the student and brought to the office. The student may pick up their cell phone from the main office at the end of the school day. A major referral will be written for documentation.
**THIRD OFFENSE:** The cell phone/electronic device is taken from the student and brought to the office. A major referral will be written for documentation. A parent or legal guardian must come to school to pick up the phone/electronic device. Students are responsible for notifying their parent/guardian that they must pick the item up.

**SUBSEQUENT OFFENSES:** Students will be required to turn their phone in at the main office each morning before class and be allowed to pick it up after the last bell of the day for a period of time determined by administration.

Students are NOT permitted to use their cell phone or electronic device in the hall during class time. Students may not leave class to talk or text on their cell phone/electronic device.

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**CLOSED CAMPUS**

Chi-Hi has a closed campus during the school day, with the exception of gold card seniors. Students are not allowed to leave the building between class periods. Violation of this school policy will result in detention or suspension from school.

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**CODE OF CONDUCT**

**STATEMENT OF POLICY:** The Board of Education firmly believes that learning can best take place in an orderly environment, and that students can best learn individual and collective responsibility and gain maturity if they are provided opportunities to exercise responsibility within the school setting. Students who engage in willful, persistent, disruptive or hostile behavior that interferes with the educational process and environment will be subject to corrective measures. These consistent negative behaviors may become a major factor in planning educational alternatives.

**ELASTIC CLAUSE:** The school and administration reserve the right to establish fair and reasonable rules and regulations for things requiring action that are not covered in the handbook and/or student behavior that may arise. In all cases, rules, regulations, and possible consequences shall be as consistent as possible with previously established rules, regulations, and consequences for similar incidents. Matters omitted from the list should not be interpreted as limitations on the scope of the school’s authority in dealing with any type of infraction that may not be in the best interest of the safety and welfare of the students of Chippewa Falls High School. The policies and regulations within this handbook apply for all school-sponsored activities, including those held before or after school and those held away from Chippewa Falls High School.

**CORRECTIVE MEASURES:** Corrective measures will normally begin at a minimal level and then proceed to a more serious level. However, the following list of minimal actions does not imply, nor require that a “step-by-step” progression be implemented by an administrator when dealing with a violation. Action taken may include, but is not limited to:

- **STUDENT CONFERENCE:** Conference will be conducted with the student regarding disciplinary matters to ensure due process.

- **PARENT CONTACT:** Depending on the violation and the seriousness of the action, the parent/legal guardian may be contacted by telephone, or mail. The intent of the contact is to inform the parent/legal guardian of the violation and to elicit support/assistance in correcting the unacceptable behavior.
PARENT CONFERENCE: The principal, assistant principal, counselor, or teacher may request a parent/guardian conference, with or without the student present, to ensure parent/guardian understanding of the students’ academic and/or behavior problem and to mobilize a cooperative effort to correct the situation.

DETENTION: Detention may be assigned to a student for one or more breaches of the Code of Conduct. Should a student fail to make up his/her time on the designated date, he/she may be assigned up to five days of lunch detention at the request of an administrator. Detention will be made up in a room specified by the administration. Written notification will be provided to parents concerning appropriate detention information.

OUT-OF-SCHOOL SUSPENSION: Action may be taken by school administration prohibiting a student from attending school for a period of not more than 5 consecutive school days. The suspension period may be extended when it is determined that the student will create an immediate or substantial danger to persons or property around him/her. The purpose of suspension is to remove the student from the school environment and provide time for the professional staff, parent/guardian and student to discuss the matter and reach an agreement regarding future conduct. When students are placed on suspension from school, they are not allowed on the school premises. The suspension includes suspension from academic classrooms, riding the bus, as well as extracurricular activities. If you are suspended at the time of AP Testing, you will not be eligible to take the AP Exam. (State Statute 120.13) and (BOE Policy 5610).

EXPULSION OR EXCLUSION: Expulsion means an action taken by the School Board to prohibit an enrolled pupil from further attendance. Exclusion means an action taken by the School Board to prevent enrollment or re-enrollment of a pupil. (State Statute 120.13) (BOE Policy 5610)

REFERRAL TO COMMUNITY SERVICE AGENCIES: Referral to community service agencies is determined by school authorities, which may include other staff members. The parent/guardian will be consulted when appropriate if any community service is required by the student or if the student will be referred to a community resource.

REFERRAL TO POLICE OR JUVENILE AUTHORITIES: The school and administration reserve the right to establish fair and reasonable rules and regulations for things requiring action that are not covered in the handbook and/or student behavior that may arise. In all cases, rules, regulations, and possible consequences shall

UNACCEPTABLE BEHAVIOR

Disciplinary action may be taken as a result of any behavior which is disruptive of good order or which violates the rights of others. The following acts are unacceptable and subject to disciplinary action in school, on the school bus, and at school sponsored activities. The “Minimum” Action listed does not imply nor require that a “step-by-step” progression of increasing severity be employed by an administrator in dealing with a violation.

VIOLATION AGAINST PERSONS

1. Fighting (State Statute 947.01)
   Mutual combat in which both parties have contributed to the situation by verbal and/or physical action
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

2. Harassment (State Statute 947.013)
   Participating in or conspiring with others to engage in harassing acts that injure, degrade, or disgrace other individuals
   Minimum Action: Student conference and parent contact
Maximum Action: Expulsion or Exclusion

3. Abusive Language (State Statute 947.01)
   Disrespectful language to others
   Threatening language to others
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

4. Interference/Obstruction
   Any intentional action taken to attempt to prevent a staff member from ex-
   ercising his/her lawfully assigned duties
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

5. Possession of a Weapon Which Could Cause Harm (State Statute 948.61)
   Action: Expulsion or Suspension

6. Battery (State Statute 940.19)
   Battery is doing an act with intent to cause fear in another of immediate
   bodily harm or death or intentionally inflicting or attempting to inflict bodily
   harm upon another
   Minimum Action: Suspension, parent conference and immediate notifica-
   tion of police
   Maximum Action: Expulsion or Exclusion

7. Aggravated Battery (State Statute 940.19)
   Aggravated Battery is committing an assault upon the person of another with a dan-
   gerous weapon or an assault which inflicts great bodily harm upon the person or
   another
   Minimum Action: Suspension, parent conference and immediate notification of po-
   lice
   Maximum Action: Expulsion or Exclusion

VIOLATIONS AGAINST PROPERTY

1. Unauthorized Use of School Property (State Statute 943.14)
   The unauthorized/illegal use of school property for non-school sponsored
   activities
   Action: Expulsion or Exclusion

2. Willful Damage of School Property (State Statute 943.01)
   Minimum Action: Parent contact and restitution
   Maximum Action: Expulsion or Exclusion

3. Willful Damage to Property of Staff Members and Others (State Statute 943.01)
   Minimum Action: Parent contact and restitution
   Maximum Action: Expulsion or Exclusion

4. Theft (State Statute 943.20)
   The unauthorized taking of the property of another
   Minimum Action: Student conference, parent contact and notification of police or
   juvenile authorities
   Maximum Action: Expulsion or Exclusion

5. Robbery/Extortion (State Statute 943.32)
   The obtaining of property from another where his/her consent was induced by use of
   force or a threat of force
   Minimum Action: Suspension, parent conference and immediate notification of po-
   lice
   Maximum Action: Expulsion or Exclusion
VIOLATION AGAINST TRAFFIC REGULATIONS

1. Parking (BOE Policy-5514.01)
   Parking in an unauthorized area on school property
   Minimum Action: Warning ticket
   Maximum Action: Parking ticket and/or loss of parking privileges

2. Reckless or Careless Driving (State Statute 941.01) (BOE Policy-5514.01)
   Driving on school property in such a manner as to endanger persons or property
   Minimum Action: Student conference and loss of parking privileges
   Maximum Action: Suspension and/or referral to police or juvenile authorities

VIOLATION AGAINST SCHOOL ADMINISTRATIVE PROCEDURES

1. Willful Disobedience
   Refusal to follow school rules and regulations
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

2. Disruptive Behavior
   Actions which interfere with effective operations of the school
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

3. Defiance of Authority
   Willful refusal to follow a reasonable direction/order given by a staff member
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

4. Record and Identification Falsification
   Falsifying signature or date on official record (State Statute 943.38)
   Refusal to give correct identification or giving false identification when requested to do so by a staff member
   Minimum Action: Student conference and parent contact
   Maximum Action: Expulsion or Exclusion

5. Unauthorized Distribution
   Distribution of literature on or near school property of inflammatory, libelous or slanderous material
   Minimum Action: Parent Conference
   Maximum Action: Expulsion or Exclusion

6. Leaving School Grounds
   Leaving school grounds during school hours without proper clearance
   Minimum Action: Parent conference
   Maximum Action: Expulsion or Exclusion

7. Chronic and Unexcused Absenteeism (State Statute 118.16) (Bd. Of Ed. Policy-5200)
   Minimum Action: Student conference, parent contact and detention assigned
   Maximum Action: Expulsion or Exclusion

8. Truancy (State Statute 118.16)(BOE Policy-5200)
   Minimum Action: Student conference, parent contact and detention assigned
   Maximum Action: Expulsion

9. Chronic and Unexcused Tardiness
   Minimum Action: Teacher or Administrator detention
   Maximum Action: Expulsion or Exclusion
10. **Student Attire** (BOE Policy-5511)
Manner of dress or personal grooming which presents a clear danger to the student’s health and safety, causes an interference with work, or creates classroom or school disorder
Minimum Action: Student conference and parent contact
Maximum Action: Suspension

11. **Trespassing** (State Statute 943.2)
Physically present on a school campus or at a school activity after being requested to leave by school principal or other persons lawfully responsible for the control of said premises
Minimum Action: Referral to police or juvenile authorities
Maximum Action: Expulsion or Exclusion

**OTHER VIOLATIONS**

1. **Gambling** (State Statute 945.01)
The playing of a game of chance for stakes
Minimum Action: Student conference
Maximum Action: Expulsion or Exclusion

2. **Disorderly Conduct** (State Statute 947.01)
Engaging in offensive, obscene, or abusive language or in boisterous and noisy conduct
Minimum Action: Student conference and parent contact
Maximum Action: Expulsion or Exclusion

3. **Tobacco** (State Statute 120.12) (BOE Policy-5512)
Use of any type of tobacco product by any student, regardless of age, will be governed by state statute and school district rules
Minimum Action: Suspension from school

4. **Use of Alcoholic Substances** (State Stat Chap160) (BOE Policy-5610)
Being under the influence of any alcoholic substance while on school grounds or at school-sponsored activities
Minimum Action: Suspension
Maximum Action: Expulsion or Exclusion

5. **Possession, Use, and/or Sale of Controlled Substance** (State Stat 161.62)(BOE Policy-5530)
Possession, sale and/or distribution on the school premises of any controlled substance as defined in the Wisconsin Statute.
Minimum Action: Suspension
Maximum Action: Expulsion or Exclusion

**CONTROLLED SUBSTANCES ON SCHOOL PROPERTY**

It is the policy of the Chippewa Falls Board of Education that the presence of any controlled substance or alcohol on school premises or at a school function off premises is unacceptable. It is equally unacceptable for a student to be on school premises or at a school function while under the influence of alcohol or other drugs. Prescription medications shall be construed as exceptions to this policy when used by the individual for whom they were prescribed, in the manner and amount prescribed, and when they are handled in accordance with the established procedures of this school district. Drug dogs may be brought into the school to search the premises without advance warning at the discretion of the school administration.
PROCEDURE: If it has been determined by normal investigation that a student, at any grade level, has or has had on his/her person or in his/her possession, any controlled substance, drug paraphernalia, alcoholic substance, or items determined to be look-alikes of drugs, alcohol or related paraphernalia, or is under the influence of alcohol or other drugs on school premises or while at a school function, he/she shall, upon the first offense, be suspended from the Chippewa Falls Area Schools for a minimum of three school days and up to a maximum suspension as allowed in current state statutes. The student may also be recommended for expulsion. The parents/guardians of such student shall be given oral and written notification of the suspension, the reason for the suspension, and the possible consequences of a second violation of this policy. It is further recommended that the building administrator or his/her designee provide the student and his/her parents/guardians, with information about local agencies, which may provide the student help. Upon the second offense (and subsequent offenses), the student shall be suspended and may be recommended for expulsion. A student may be readmitted prior to the end of the expulsion if he/she presents satisfactory evidence that he/she has participated in and satisfactorily completed a chemical use assessment by an outside AODA agency. Persons who are determined by normal investigation to be selling, distributing, purchasing, and/or arranging for the sale or distribution of drugs, or items sold under the pretense of bringing drugs or alcohol on school premises or at school sponsored functions, shall be suspended from school for a minimum of three school days and up to a maximum suspension as allowed in current state statutes. The student may also be recommended for expulsion. All evidence and information regarding any violations under this policy shall be given to the police for possible use in pursuing criminal charges under Wisconsin Law. Offenses under this policy are cumulative. A record of violations shall be kept in the Office of Pupil Services for the district. The administrator, or his/her designee, shall make sure the provisions of this policy are followed and that the Office of Pupil Services is given notice of all violations. School officials investigating a possible violation shall contact Pupil Services for records of prior violations. (BOE Policy-5610)

DANCE POLICY

Chi-Hi offers students several dance opportunities each year. Students are advised that if they leave a dance, they shall not be readmitted. Any student suspected to be under the influence of a controlled substance will not be admitted, and the proper authorities will be contacted. The advisors for the dance are responsible for implementing this policy. Administrators reserve the right to remove dance privileges for students with behavioral concerns (ie: outstanding detention time, suspension, etc.).

DIRECTORY DATA

State Law allows for the release of directory data to parties outside the school district unless parents or adults request exception to its release. Unless notified in writing, the following directory data may be released to authorized parties: pupil’s name, date and place of birth, telephone number, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the most recent school previously attended. Unless a written request is received within two weeks of receiving the Annual Notices by Law (included with registration packet), student directories including the student’s name and telephone number may be printed for use in a student directory for parent networking purposes.
DRESS AND GROOMING

Shoes must be worn at all times. Hats, bandanas, hoods, and other head coverings are not allowed to be worn inside the building. Winter or trench coats are not allowed in classrooms and must be stored in the student’s locker during the school day. Inappropriate language, graphics displaying drugs, alcohol, tobacco products or other offensive printing on clothing is not allowed. Clothes that are too tight, expose the body inappropriately, or are disruptive to the school learning environment are not acceptable. Clothing that shows bare midriffs or undergarments is not permitted. Parents are asked to establish a proper dress code at home. Students may be asked to change if they come to school in inappropriate attire.

FIELD TRIP TRAVEL AND TRIP CONDUCT

Students must travel to and from out-of-town contests/events with the team/group. If a parent/guardian is present at the out-of-town contest/event, the student may ride home with the parent/guardian provided that the coach/advisor in charge has in his/her possession the proper release form signed by the parent/guardian and also have face-to-face contact with the coach/advisor. The activities director must approve any travel to an out-of-town contest by means other than with the team/group. 1st Violation of any of the above process will result in consequences levied by coaching/advising staff. Violation could involve the event suspension. 2nd Violation of this process will involve event suspension – head coach and activities director will determine length of suspension.

FINALS SCHEDULE • EARLY FINALS REQUESTS

Due to the additional time allotted with the block schedule format, we will no longer need separate schedule for finals. Final exams/projects will be given during the regularly scheduled class time (80 minutes in length).

Early Final Requests must be submitted in writing or emailed online to Ms. Goodman (goodmadk@chipfalls.org) for approval. The reason must be specified in the request. If the request is honored, the teachers and student will be notified that it has been approved. It is then the responsibility of the student to make arrangements to take the final at a time that works best for the teacher and the student.

FINES

All student overdue fees & fines are posted on Infinite Campus. Students will not receive their diploma until these fees/fines have been paid. Overdue fees/fines can be paid to Mrs. Roshell in the main office at the high school.

FOOD/BEVERAGE POLICY

Students are not allowed to bring food or beverages into classrooms, shops, or any other teaching area during the school day. Our Food Service department provides breakfast items for purchase or by entering the lunch account number at the kiosks from 8-8:20am. Teachers may occasionally use food and/or beverages as positive incentive for some classes, but this should be an occasional reward and not an everyday occurrence. It is up to the discretion of each teacher if food or beverage is permitted in their classroom. Food or beverage is not permitted in the LMC or computer labs.
FOOD SERVICE - LUNCH ACCOUNTS

School lunch and á la carte menu items are available on a daily basis in the cafeteria and at kiosk stations in the building. Lunch may be purchased by depositing money in a personal lunch account as directed. The cost is determined yearly by the Board of Education. Students can deposit money in their lunch account as they go through the lunch line.

Our food service will be using Infinite Campus for our lunch program where information regarding balances, purchases and making payments will be available through the parent portal. Each student will have an individual account to purchase breakfast, lunch or á la carte items. Accounts are prepaid, no negative balances will be allowed. If your lunch account is negative, your child will receive a peanut butter sandwich and a milk.

Lunch prices for the 2019-2020 school year will be $1.00 for breakfast and $2.50 for lunch. Families may apply for free/reduced priced meals at any time during the school year. Applications are available on the district website or requested at the school. Breakfast/Lunch Menus can also be found on the district website.

Students may deposit money in their lunch account while going through the lunch line. Family and student lunch account numbers remain the same every year. If you have any questions about your lunch account, please contact Kirsten Schoenberg at 715-726-2581.

GRADUATION - CAP, GOWN & TASSEL

Cap, gown and tassel for graduation are ordered through Jostens by the student/parent. A representative will meet with seniors sometime in the fall (during the school day) to distribute information and order forms. Jostens will return to the high school approximately a week later, at which time students can order their cap, gown and tassel, as well as graduation announcements if interested.

Occasionally, we receive requests from juniors regarding early graduation. Because this is a very important decision requiring much thought and planning, students should apply for early graduation by May 1 of their junior year. Application information regarding early graduation is available from the Student Services Office.

HARASSMENT POLICY

The Chippewa Falls Senior High School operates under a zero tolerance rule when dealing with harassment of any type. The Chippewa Falls Area Unified School District and the Chippewa Falls Senior High School are committed to providing educational opportunities for all students and stopping discrimination that may occur, and to maintaining a learning environment for students free from harassment or intimidation.

Wisconsin’s Pupil Nondiscrimination Law, section 118.13, P 19.02(9), defines pupil harassment as follows: “Pupil Harassment means behavior toward pupils based, in whole or in part, on sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a pupil’s school performance or creates an intimidating, hostile or offensive school environment.” Reference CFAUSD Policy 5517 (Student Anti-Harassment).
Sexual Harassment violates federal and state laws (Title VII, Title IX, s.118.13, Wisconsin Statutes, and PI 9, Wisconsin Administrative Code). "Sexual Harassment" is defined as sexual advances, requests for sexual favors or verbal or physical conduct of a sexual nature when submission to such conduct is made either directly or indirectly as a basis for any employment decisions or when such conduct interferes with work or pupil performance or creates an intimidation or offensive work or study environment.

Examples of conduct that is considered Sexual Harassment include, but are not limited to:
1. Deliberate, repeated or unsolicited comments, gestures or physical actions of a sexual nature
2. Verbal kidding or abuse with a sexual orientation
3. Sexually descriptive letters or notes
4. Displaying or circulating sexually explicit materials

Examples of Racial Harassment include, but are not limited to:
1. Materials degrading or humiliating a racial group
2. Statements or jokes with racial overtones
3. Repeatedly making comments emphasizing race or the racial identity of an individual
4. Name calling with racial overtones
5. Mimicking stereotypical characteristics of a racial group

Students violating this policy will be subject to disciplinary action, which may include suspension, police referral, and/or recommendation for expulsion. The parent/guardian will be notified. Depending on the seriousness of the offense, police may be notified.

Any student who believes he/she is being harassed should immediately report the problem to his/her teacher, counselor or a school administrator.

HOMEWORK REQUESTS

Students with excused absences are allowed to make-up homework within a reasonable amount of time designated by each individual teacher. The easiest way to get your students' homework is by emailing the teachers directly (by accessing your student’s schedule on Infinite Campus). Staff email addresses are also available on our website. If you do not have email access, requests may be made through the Health Services office (715-726-2406, ext. 1084) after the student has been or will be gone three consecutive days.

ID’S · STUDENT USE · REPLACEMENT COST

Students receive their school ID during registration. School ID’s are required for free admission to all regular season (not valid during playoffs) home sporting events. The cost of the original ID issued to the student is included in the registration fee. Replacement ID’s can be ordered through the main office for a fee of $10.

INCLEMENT WEATHER (SCHOOL CANCELLATION)

In the event of inclement weather, school cancellations will be announced over multiple platforms (email, text message, Facebook, local radio stations, etc.) as early as possible.
Infinite Campus provides detailed information regarding your student, including attendance and academic progress. We strongly encourage you to access the Infinite Campus Parent Portal on a regular basis. If you need assistance accessing the Parent Portal, please call Danielle at 715-726-2406, ext. 1177. If you forget your username and/or password:

- Go to the district website http://cfsd.chipfalls.k12.wi.us/
- Click on the Infinite Campus icon at the top of the webpage
- Click on “Help”
- Click on “Trouble Logging On”

**INSURANCE (OPTION AVAILABLE FOR STUDENTS)**

Parents/guardians have the option of purchasing insurance coverage for their student during the school year. To subscribe to the insurance offered, purchase coverage on-line (with Visa or Mastercard) at www.1stAgency.com and follow the directions at “Find Your School”. To pay with check or money order, print brochure PDF from school district page at www.1stAgency.com.

**INSTRUCTIONAL MEDIA CENTER/LIBRARY**

The IMC/library is available for student access from 8:00am until 3:45pm each school day. Regular library books may be checked out for the quarter. Lost books must be paid for. The high school library has a computerized database to assist teachers and students who wish to have access to current information.

**INTERNET USE AGREEMENT**

**E-MAIL/NETWORK/INTERNET—STUDENT ACCEPTABLE USE AGREEMENT**

Students in the Chippewa Falls Area Unified School District may have use of e-mail, the network, and internet at school district sites during school hours via district provided accounts. This use is a privilege, not a right. Students having access to e-mail, the network and/or internet shall do so through the supervision of faculty and staff and shall adhere to the guidelines established as appropriate by school board and WiscNet policies, and their guidelines. The district and/or its designee retain the right to inspect, monitor, or view student-generated content stored on district owned equipment, or accessed with district-owned equipment. E-mail, network, and internet use shall be for educational use, consistent with the educational objectives and mission of this school district. Misuse of district e-mail, internet, or network, may result in the loss of access privileges, school disciplinary action, fines, or legal consequences.

**PROHIBITED BEHAVIORS**

1. Using e-mail, the network and/or internet for any illegal activity, including violation of copyright and other contracts.
2. Using e-mail, the network and/or internet for financial or commercial gain.
3. Degrading or disrupting equipment or system performance.
4. Vandalizing the data of another user.
5. Gaining unauthorized access to network and/or internet resources.
6. Invading the privacy of others by sharing, stealing, or possessing other passwords.
7. Using someone else’s account, including intentional or negligent disclosure of passwords.
8. Posting anonymous, discriminatory, harassing or threatening messages.
9. Engaging in activities that would violate school or district policy, WiscNet policy or state and/or federal law.

**NETIQUETTE**

Use of the Internet is generally governed by the rules of courtesy. Just as there are rules of etiquette that are observed in social situations, there are rules of netiquette that are observed on the Internet. Some basic ones are listed:

1. **Be Polite.** Courtesy goes a long way to accomplishing things on the Internet and being a welcome visitor that returns.
2. **Use appropriate language.** Do not swear, use vulgarities, or other inappropriate language. Illegal activities are strictly forbidden.
3. **Maintain Privacy.** Do not reveal the personal address of you, family, or friends. Note that electronic mail (email) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to authorities.
4. **Do not use the network in such a way as to disrupt the use of others.**
5. **Do not steal or vandalize.** It is assumed that information on the Internet is private property. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to the NSFNET Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses.

**WISCNET ACCEPTABLE USE POLICY**

WiscNet’s purpose is to advance education, research, economic development and public service by enabling the exchange of information among its constituencies. The network uses high-speed digital communication to help members gain access to scientific, educational, and other resources. The network supports collaborative instruction, research, economic development and public service. It provides access to regional, national, and international networks and hence to national resources like supercomputer centers. In general, it supports the education, research, public service and economic development missions of its members.

1. **Use that is consistent with the purposes of WiscNet is acceptable.**
2. **Use directly supporting uses is acceptable, for example:**
   a. **Education**
   b. **Research**
   c. **State, local or national government affairs**
   d. **Economic Development**
   e. **Public service**
3. **Communications that violate Wisconsin, Federal or International laws are unacceptable.**
4. **Activities designed to interfere with the ability of other users to make effective use of the network are unacceptable.**
5. **Using the network in a harmful or harassing manner is unacceptable.**

The above statements of policy are not meant to be exhaustive. The WiscNet Board of Directors is the final authority on questions of acceptable use of the network. Until an issue is resolved, questionable use should be considered unacceptable. WiscNet members are responsible for seeing that their communities are aware of and follow this policy.
In letter and in spirit. WiscNet members should require authentication for all users of the network. Members are expected to take all reasonable measures, given the constraints of technology and management practices, to ensure that traffic entering WiscNet from other networks conforms to this acceptable use policy. Conversely, members are expected to avoid having traffic from their organizations violate the policies of connecting networks that carry WiscNet traffic. Caution: While WiscNet is a reliable network, Internet communication protocols are in general not secure. Encryption is strongly encouraged for transmitting confidential or sensitive information.

**LAPTOP INITIATIVE**

Students in grades 9-12 will be issued a laptop for educational purposes during the school year. Misuse of such device may cause limitations or loss of privileges. Please refer to the Cardinal Mile Handbook, which can be located under the “About our School” section of the high school’s website.

**LOCKERS • DESKS • TEXTBOOKS • EQUIPMENT**

Desks, lockers, textbooks, and equipment used/loaned/issued to students remain school property while in possession of the student. Such property is provided for the convenience of the student and shall be used only for authorized school purposes. Students will be expected to reimburse the school district for damage to school property, or the loss or theft of such property. Students are expected to exercise discretion in bringing personal items to school, recognizing that any personal items in their lockers, on their desk or on their person, which constitutes evidence of an illegal act or school violation, shall be subject to search and seizure.

Each student will be assigned a locker with a built-in combination. Students are expected to keep that locker unless a change has been authorized by the office. Failure to do so may result in disciplinary action. Students must use the built-in lock on the locker. Any other locks are subject to being cut off and destroyed. Students must keep their lockers locked at all times. Students are asked not to bring large sums of cash and valuable personal items to school. (BOE Policy-5513)

**LOITERING**

Loitering during school hours is not allowed. Detention or suspension from school will occur if any student is loitering, inside or outside the school building during school hours. All students are expected to be in all class periods during the school day.

**LOST AND FOUND**

Clothing items that are turned in to the office are taken to the HS laundry room, which is located next to the weight room. Periodically throughout the school year, clothing items that have been turned in will be placed on a table in the hall by the weight room for students to view and claim if it is theirs. Unclaimed lost and found clothing items are donated to Goodwill at the end of each semester. Non-clothing items that are turned in will be kept in the main office until the end of the school year.

If your student loses clothing or other items, please encourage them to stop by the designated locations to see if anything has been turned in.
MEDICATION (PRESCRIPTION & NON-PRESCRIPTION)

All prescription and non-prescription medication must be kept in the Health Services Office along with a medication form signed by the parent/guardian. A physician’s signature is also required for prescription medication. At the end of the school year, please pick-up your students’ medication from the Health Services Office. A parent/guardian must pick up medications within five (5) days after the last day of school or it will be disposed.

MESSAGES FOR STUDENTS

Students have the capability of accessing cell phone messages before and after school, between classes and during the lunch hour. Please talk to your student about accessing messages from you at the appropriate time. Students should not ask to leave the classroom to retrieve messages from a parent/guardian. Parents/guardians calling with “emergency” messages for their student will be referred to an administrator.

MILITARY RECRUITERS • COLLEGE ADMISSIONS

Parents/students may request that the school not release their names, addresses, and telephone numbers to military recruiters and colleges. There is a specific area designated for military opt-out during the Online Registration process, done through the Infinite Campus Parent Portal. Student information will only be withheld from military recruiters and colleges if a parent designates that they do not wish to be contacted.

MONEY FOR STUDENTS

The office will not accept money or checks for students. If you bring in money or a check for your student, the student will be paged out of class to come to the office and take the money directly from you. Please make every effort to review the bell schedule and come during an appropriate time to avoid taking your student out of class.

NON-DISCRIMINATION POLICY

The Chippewa Falls Area Unified School District does not discriminate against pupils on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, or handicap. The district encourages informal resolution of complaints under this policy. If any person believes that the Chippewa Falls Area Unified School District or any part of the school organization has failed to follow the law and rules of S. 118.13, Wis. Stats., or in some way discriminates against pupils on the basis listed above, he/she may bring or send a complaint to the administration office at the following address: 1130 Miles Street, Chippewa Falls, WI 54729.

STEP 1: A written statement of the complaint shall be prepared by the complainant and signed within 45 days of the incident. This complaint shall be presented to the district employee designated to receive complaints. That employee shall send written acknowledgment of receipt of the complaint within 45 days.
STEP 2: A written determination of the complaint shall be made by the Board within 90 days of receipt of the complaint unless the parties agree to an extension of time; appeals under 20 USC S. 1415 and Ch. 115. WI stats., relating to the identification, evaluation, education placement, or the provision of a free, appropriate, public education of a child with an exceptional educational need shall be resolved through the procedures authorized by Ch. 115, Subch., V, WI Stats. Complaints under 20 USC S, 1231e-3 and 34 CFR SS, 76, 780-76, 782, commonly referred to as EDGAR complaints, that the state or subgrantee is violating a federal statute or regulation that applies to a program shall be referred directly to the state superintendent.

STEP 3: If a complainant wishes to appeal a negative determination by the Board he/she has the right to appeal the decision to the state superintendent within 30 days of the board’s decision. In addition, the complainant may appeal directly to the state superintendent if the board has not provided written acknowledgment within 45 days of receipt of the complaint or made a determination within 90 days of receipt for the complaint or made a determination within 90 days of receipt for the written complaint. Appeals should be addressed to: State Superintendent, Wisconsin Department of Public Instruction, 125 South Webster Street, P.O. Box 7841, Madison, WI 53707.

STEP 4: Discrimination complaints on some of the above basis may also be filed with the federal government of the Office for Civil Rights, U.S. Department of Education, 300 South Wacker Drive, 8th Floor, Chicago, IL 60606.

NURSING SERVICES · HEALTH SERVICES OFFICE

The Health Services Office is located at the end of the hall in the main office and is staffed daily from 7:30 a.m. to 4:00 p.m. The school nurse, Julie Mitchell is at the high school on Monday’s and partial days Fridays and as needed the remainder of the week.

If the Health Services Office is closed, students must report to the main office if ill. Failure to seek permission to leave school due to illness by reporting to the Health Services Office or main office during the school day will be considered truancy. If a student has a significant medical history (i.e. physically handicapped, diabetes, allergies, activity restrictions, chronic illness, etc.), the school nurse should be informed to ensure the information is documented. Some students require medication during the school day. The Chippewa Falls Area Unified School District has a policy regarding this service, which requires authorization from the parent and physician (for prescription medication). You can obtain a copy of the CFAUSD medication policy and medication form from the Health Services Office. (BOE Policy-5310)

Please feel free to contact the office serving your school if you have any questions. Julie Mitchell RN, phone 715-215-1598.

OFFICE HOURS

The Chi-Hi office is open Monday through Friday from 7:30 a.m. to 4:15 p.m. The summer hours for June and August are Monday through Friday from 7:00 a.m. to 2:30 p.m. July hours are Monday through Thursday 7:00 a.m. to 4:00 p.m. The telephone number is 715-726-2406.
Immunization Requirements

State Law requires that all immunizations be up-to-date within 30 days of entering the school system. New students to the district will be asked to submit proof of immunizations after completing their enrollment. All others are requested to notify the school nurse when your student receives additional immunizations.

*Waivers for personal, religious, or health reasons remain an option for parents.

Health History

The health history form is now online! Please complete the health history section during online registration each year. If your student has a significant health history, please contact the school nurse personally. To enhance your student’s educational experience, special needs or concerns will be shared with appropriate personnel.

Medication and First Aid

The health assistant and/or school secretary will dispense daily medication and administer routine first aid. A Registered Nurse is available for emergencies. If your student needs daily medication at school, please obtain a copy of the school district’s policy and complete the Medication Form. All medication should be kept and documented in the High School Health Office.

Absences

Absenteeism due to illness should be reported daily to the high school attendance line (715-726-2406, press 2 for attendance). Please be specific about the illness (i.e., flu, strep, chickenpox, etc.), as it is helpful in the control of communicable disease.
PICTURES

Student pictures are taken during registration in August. An order envelope will be included with the registration materials. All students must have a photograph taken regardless of whether or not pictures are ordered. The picture taken at registration will be the photograph that appears on the student ID and for seniors, their final transcript. Refer to the ID’S STUDENT USE REPLACEMENT COST section on page 23 for additional information.

POSITIVE BEHAVIOR INTERVENTION & SUPPORTS

PBIS is a framework for assisting school personnel in adopting and organizing evidence-based behavioral interventions into an integrated continuum that enhances academic and social behavior outcomes for all students. PBIS IS NOT a packaged curriculum, scripted intervention, or manualized strategy. PBIS IS a prevention-oriented way for school personnel to (a) organize evidence-based practices, (b) improve their implementation of those practices, and (c) maximize academic and social behavior outcomes for students. PBIS supports the success of ALL students. Please take the time to view the Senior High School’s PBIS website for additional information, and to see what we have been doing. Website: http://cfsd.chipfalls.k12.wi.us/district/pbismain.cfm

PBIS TIERS

<table>
<thead>
<tr>
<th>GOLD LEVEL</th>
<th>SILVER LEVEL</th>
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<tbody>
<tr>
<td>No ODR’s/Activity Code Violations</td>
<td>1 ODR/Activity Code Violation</td>
</tr>
<tr>
<td>0 Unexcused Absences (Period or day)</td>
<td>1 Unexcused Absence (Period or day)</td>
</tr>
<tr>
<td>No more than 1 tardy</td>
<td>No more than 3 tardies</td>
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<tr>
<td>C– or better</td>
<td>C– or better</td>
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PROGRESS CONFERENCES

Progress Conferences are a walk-in type format, allowing parents the freedom to see the teachers of their choice. To alleviate overcrowding, the evening sessions are divided by alphabet. If the evening you are scheduled doesn’t work for you, please attend the session that works best for you. The conference dates are:

- **TUESDAY, OCTOBER 29** • 5pm to 8pm • Last Names A-L
- **THURSDAY, NOVEMBER 7** • 5pm to 8pm • Last Names M-Z
- **THURSDAY, MARCH 12** • 5pm to 8pm • Last Names A-L
- **THURSDAY, MARCH 19** • 5pm to 8pm • Last Names M-Z
PUPIL RECORDS

Pupil records are maintained in accordance with the Board of Education, State and Federal laws. If you have specific questions contact the High School Student Services Office.

REGISTRATION

Students planning to attend Chi-Hi during the 2019/2020 school year MUST complete the online registration, as well as attend one of the registration events on either August 19th or August 20th. We will be utilizing an online registration packet in place of the physical packets that were previously mailed out. The online registration packet will be emailed to parents during the week of July 29th. Please review your packet when it arrives for complete details regarding the registration process.

In order to complete the high school registration, parents must log into their Infinite Campus Parent Portal to complete the Online Registration. If you need assistance in setting up your Parent Portal account, please contact Ms. Hetke Student Services at hetkedn@chipfalls.org.

RESPONSE TO INTERVENTION (RtI)

The Chippewa Falls Area School District implements a service delivery framework known as Response to Intervention (RtI). Response to Intervention is the educational practice in which high quality instruction is delivered to all students based on their individual needs, and using the related data to drive educational decisions. It is a prevention-based framework for all students that applies to academic subjects as well as to behavior support in a concept known as Positive Behavior Intervention and Supports (PBIS). These educational “best practices” are nationally accepted standards of service delivery and evidence based, resulting in more efficient and effective education services being delivered to all students. As a part of our service delivery model, professionals may team up with other staff members, or by themselves, to engage students in group-based interventions based on data identified needs. If you believe your child would not benefit from our service delivery model, please put this belief in writing stating such, and submit to one of the building principals.

CFAUSD SEX EQUITY COMPLIANCE PROCEDURE

It is the intention of the Chippewa Falls Area School District to comply with the rules and regulations pertaining to non-discrimination on the basis of sex in all district education programs and activities. To put this policy into action, the following procedure has been established by the Title IX Committee, with the approval of the Board of Education, whereby a complaint related to the violation or application of Title IX or any other sex equity rules and regulations may be quickly and smoothly resolved. It is the intention of this committee to encourage the resolution of all sex equity complaints first upon an informal basis. These procedures are to be used when informal methods are insufficient.
What is a grievance? A grievance is an issue related to discrimination within the district on the basis of sex.

Who may file a grievance? Any student or employee, full or part-time, who feels that a situation exists which exhibits discrimination on the basis of sex.

How is a grievance filed? A grievance is filed according to the instructions below.

To whom is the grievance addressed? The grievance is addressed to the Title IX Coordinator at the Administration Building, 1130 Miles Street, Chippewa Falls, WI 54729.

**STEP 1:** Any person with a sex equity grievance may first discuss the matter with their building principal or direct supervisor, with the intention of resolving the matter informally. They may be accompanied during this discussion by the Title IX Coordinator or a representative of the Title IX Committee, if they so wish. It is the intention of the committee that all complaints are handled in as informal, low-key manner possible, at all times. This grievance procedure is to be used only if informal methods have not resolved the situation.

**STEP 2:** If the above method proves insufficient, the student or employee fills out the grievance form that can be obtained from the Title IX Coordinator. The Title IX Coordinator investigates the circumstances of the complaint within five working days.

Within ten working days of having received the complaint, the Title IX Coordinator will notify all parties named in the grievance of a decision on the complaint, with suggestions for resolution. (The Title IX Committee will receive notice of both the complaint and the coordinator’s decision).

If either party named in the grievance does not agree with the coordinator’s decision, the complaint will be reviewed by the Title IX Committee. This will be done within ten working days.

If the committee agrees with the coordinator, the issue is resolved, unless either party named in the grievance wishes to appeal to the Superintendent.

If the committee disagrees with the coordinator, the matter may be appealed to the Superintendent by the Committee, or by either of the parties named in the grievance. At this point, the Title IX Coordinator shall put the history of the complaint into writing and attach it to the original grievance form.

**STEP 3:** All appeals to the Superintendent will result in a meeting with both parties of the complaint. The Title IX Coordinator and the Superintendent will be present. When the Title IX Committee requests the appeal, a representative from that committee will be present also. All appeals to the Superintendent will result in a decision, which will be put in writing within five working days of the conference and given to all parties attending the meeting. The Title IX Coordinator will make certain that the Title IX Committee received a copy of this decision.

**STEP 4:** If any further appeals are needed, they can be requested by either of the aggrieved parties present in the meeting in step 3. This final appeal can be made to the Board of Education at the next monthly meeting. An executive session may be requested. Within five working days after the hearing on the appeal, the Board of Education shall communicate its decision, in writing, together with its supporting reasons to all parties present at the hearing. The decision made by the Board of Education will be final.
SMOKING AND TOBACCO REGULATIONS

Students under the age of 18 are prohibited by state law to use or have in their possession any tobacco products, look-alike products, and e-cigarettes or vapor products. Students shall not use tobacco products in school, on school property, or at any school activity. Violation of this policy will result in a suspension from school and a referral to the Chippewa Falls Police Department. (State Statute 48.983) (BOE Policy 5512)

STUDENT BEHAVIOR AND MANAGEMENT

Being respectful and having a sense of responsibility are important for the future success of every student. We would like to share how we will be dealing with student behaviors so that we can work together to help our students make good choices. The following definitions and examples will help you to understand the process that we will be implementing this year.

Definitions -

1. Minor discipline referral - Minors are classroom behaviors that are managed by the teacher in an attempt to address and resolve the behavior before it becomes a Major Office Discipline Referral (ODR).

2. Major ODR - A Major ODR is a behavioral referral sent by a teacher to be handled at the administrative level.

If a student receives 3 Minor referrals in a 30 day period, it will be considered a Major ODR and he/she will be assigned detention time. The examples below indicate the progressive disciplinary actions that will be taken as necessary.

Example One: Student receives a major referral or three minor referrals. Student is assigned a 25 minute lunch detention. A messenger email is sent home to parents. Student serves the 25 minute lunch detention. Referral is now complete.

Example Two: Student receives a major referral or three minor referrals. Student is assigned a 25 minute lunch detention. A messenger email is sent home to parents. Student skips the detention. Student is assigned an additional 25 minutes for missing the detention and a second messenger email is sent home. Student serves the 50 minute lunch detention. Referral is now complete.

Example Three: Student receives a major referral or three minor referrals. Student is assigned a 25 minute lunch detention. A messenger email is sent home to parents. Student skips the detention. Student is assigned an additional 25 minutes for missing the detention and a second messenger email is sent home. Student skips the second day. A third messenger email is sent home indicating the student will need to serve the detention by the end of the 5th day or he/she will be suspended from school. On the third day if the referral time is not served the administration will contact parents to let them know that the student has two days to serve the detention time before suspension will occur.

All behavioral incidents (Minors and Majors) will be communicated to you via email. Please check your email on a regular basis so that we can work together to keep students from accruing additional detention time or a suspension.
Student Services follows the Wisconsin Comprehensive School Counseling Model for providing services to students, families and the community. It is with the collaboration of counselors, parents, teachers, administrators and the community that we help students achieve to their highest potential.

Chippewa Falls Senior High School has four full-time counselors who work with all students in grades 9-12 in the areas of educational planning, personal social growth, and post high school planning. Students are assigned by last names and remain with their assigned counselor for four years.

Students may see their counselors by stopping in the Student Services Office or scheduling an appointment through Google. Calendar links to counselor calendars are on the student services website.

**GRADUATION REQUIREMENTS**

- **27 Credit Requirement: (Class of 2020)**
- **26 Credit Requirement: (Class of 2019)**

**English**

- **4 Credits**
  - *English 9, *English 10 or AP Seminar, Communications, a Writing Course, a Literature Course, and an English Elective

**Social Studies**

- **3.5 Credits**
  - *World History or *AP Human Geography, *US History or *AP US History, American Government or *AP Government and Politics, Economics, and any Social Studies elective

**Science**

- **3 Credits**
  - All students must take a minimum of Biology, Earth Science, a Chemistry course (Physical Science A, General Chemistry, or Pre-AP-Chemistry), and a Physics course (Physical Science B, General Physics, or AP Physics). Taking the minimum will only count as 2.5 credits. These students will need to choose one year long chemistry or physics option OR take an additional science elective

**Math**

- **3 Credits**
  - *Algebra or equivalent, *Geometry or equivalent, and *Algebra II or equivalent
*Indicates courses that are year-long and worth 1 credit. Other courses meet for one semester and are worth ½ credit.

**Credit**
Credit is awarded upon the successful completion of a course. Most courses that meet for one semester are worth ½ credit. Most courses that meet all year are worth one credit. Grade point average, class rank and credits earned are calculated at the end of each semester.

**Course Load**
All students are required to take eight classes each semester. Board of Education Policy IGAB describes alternate processes for meeting graduation requirements. This policy typically pertains to students with unusual circumstances.

**COURSE OFFERINGS**
As part of our District’s Academic and Career Planning (ACP) initiative, the staff at the Chippewa Falls Senior High School work together to provide over 175 courses in effort to meet the interests and needs of the students. Students are encouraged to consider their post-secondary plans (college, technical college, apprenticeships, military, or work force) when selecting courses. In addition, students need to review the course offerings online and plan ahead in order to take some of these courses, as many require prerequisites. Included in these offerings are Dual Credit and Advanced Placement opportunities, as well as Project Lead the Way (PLTW) courses. The high school currently has partnership agreements in place with the Chippewa Valley Technical College (CVTC) and UW-Oshkosh.

**SCHEDULE CHANGES**
Chippewa Falls Senior High School has based our master course schedule on a combination of student requests, district needs, and efficient allocation of district resources. It is important to understand that we are making commitments based on the course selections made by the student. Therefore, great care, thought and consideration should be given to course choices. Keeping in mind, the school expects students and parents to honor their commitments.
Students will have the opportunity to review their course selections in the spring of the year. If a student would like to request a change in selection, a request will need to be made in writing no later than April 15. Forms will be available in Student Services and on the Student Services website. After April 15, the only time that a schedule change can be made is if there is a need for a correction in a student’s schedule. These include: an incomplete schedule, a prerequisite not met, missing a gradation/college admission requirement, or inappropriate course placement as agreed upon by the teacher.

**TEACHER CHANGES**

Due to scheduling and staffing requirements involved in developing student schedules, requests to change teachers will not be honored unless extreme extenuating circumstances are present. Administrative approval is required. It should be noted that year-long classes are treated as semesters thus, classroom teachers may change at the semester.

**Removal from a class for any reason** will be indicated with a W/F on the student’s transcript and a F will be calculated into their grade point average.

**COLLEGE CREDIT OPPORTUNITIES**

Early College Credit and Start College Now Programs: Early College Credit Program allows Wisconsin high school students to take one or more courses at a university for high school and/or college credit. Start College Now allows junior and senior students to take courses at a technical college. Early College Credit and Start College Now have rules, regulations and deadlines. See your counselor for more information.

Other college credit opportunities include Advanced Placement (AP) Courses, Cooperative Academic Partnership Program (CAPP), Transcripted Credit, IT Academy and Project Lead the Way. See your school counselor for more information.

**SOPHOMORE CONFERENCES**

Individual planning conferences involving the student, parent/s, and counselor are held during the sophomore (spring) year. Student Services has been providing this opportunity for the past seven years with great success. The sophomore conference focuses on junior course selections, recommendations for senior year and the students’ strengths, dreams, and goals. A significant amount of time is also given to future tests, job shadows, volunteer service and college or technical college visits.

**SENIOR AWARDS NIGHT**

Senior Awards Night is an annual program celebrating graduating seniors for their academic achievements by announcing scholarship awards. The Chippewa Falls Education Foundation acknowledges their scholarship recipients on this evening as well. The program is usually held the third Wednesday in May and students will receive an invitation to attend with family and friends. It is important for seniors to contact Tiffany Michaud if they have received notification of any scholarship award, so they may be recognized at Senior Awards Night.

**NEWSLETTERS AND ELECTRONIC COMMUNICATIONS**

In an effort to provide information in ways parents have requested, we prioritize what we communicate to students and parents using a variety of electronic means. We will utilize Infinite Campus, Google Drive and/or Canvas. Additionally, we will send a one to two-page newsletter-style electronic document targeted to a specific class. Typically, seniors will receive a newsletter in the fall and juniors in the spring.
Students are discouraged from bringing visitors to school. Permission **may** be granted by the administration provided a parent/guardian has made a written or verbal request and each individual teacher on a students’ schedule has also approved a visitor to the classroom during the school day. The proper paperwork must be completed and once final approval is given by an administrator; the visitor must sign-in the day of the visit and wear a designated badge during the time they are at school. They must then sign-out and return the badge before they leave.

**WAIVERS**

Parents have the ability to sign off on the following waivers:

- Media Permissions
- Student Accident Insurance Plan
- Military Information Release
- Joint Custodial/Non-Custodial Parent
- Academic Integrity Procedure Release Form
- E-mail/Network/Internet Student User Acceptable Use Agreement

If you feel you need to change your answer to any of these permissions, please contact the high school office.

**WEBSITE**

The high school website is an excellent source of information for answers to many questions you may have throughout the school year. Please familiarize yourself with our website and if you have any questions or suggestions for content, we’d appreciate hearing from you. The high school website address is: [http://cfsd.chipfalls.k12.wi.us/high/](http://cfsd.chipfalls.k12.wi.us/high/)

**YEARBOOK · SENIOR PORTRAIT DEADLINE · SENIOR FAREWELLS**

Yearbooks are ordered directly from the publishing company. Order information will be available:

- In the fall issue of The Cardinal Letter
- Via an email/mailing from the company that publishes our yearbook
- On our website

**Senior Portraits** must be submitted digitally by October 1, 2019.

**Senior Farewells** can be ordered online as well. Information will be mailed to senior parents/guardians when this opportunity becomes available.

**Scott Sikkink**  
Yearbook Advisor  
sikkinsr@chipfalls.org
2019/2020 FACULTY LISTING

Business Ed
Marleana LeMay
Pete Peterson
Scott Sikkink
Heidi Warren

English
Molly Barnes
Pam Bowe
Warren Bowe
Lindsey Brandrup
Lisa Crocker
Karen Drydyk
Josh Ingersoll
Elisabeth Jensen
Monika LaPoint
Roger Skifstad
Steve Wisner

FACS
Kate Delong
Katelyn Hahn
Kelli Holty

Library Services
Amy Ambelang

Mathematics
Joseph Couey
Kelly Jaquish
Laura Jensen
Erick Kaiser
Jeff Keding
Sally Linzmeier
Erin Ripienski
Lynne Tilus
Janelle Yeakey

Music
Ron Buckles
Molly Malone
Michael Renneke

Physical Education
Jared Faherty
Monica Meadows
Becky Nette
Bart Olson
Andrew Skelton
Karen Swanson

Science
Becca Bestul
Heather Brandner
Jeanna Burgan
Mark Cloutier
Kelly Foster
Nick Gagnon
Gretta Layman
Dan Loomis
Amy Root
Becky Salonen
Kari Skaar
Michelle Thompson

Social Studies
Al Ali
Jason Bobb
Vic Cable
Lisa Hable
Kristin Hubers
Stacey Jackson
John Kinville
Dave Martineau
Tom Pomietlo
Virginia Welle

Special Education
Kayla Frank
Jeannine Geiger
Elizabeth Gilles
Jennifer Grant
Nickolas Grunseth
Sierra Hauser
Laura Koehler
Melissa Krause
Jenney Larson
Emily Markof
Tracey Mofle
Amanda Myer
Jessica Samb
Brittany Sullivan
Amanda Turner
Sue Van Amber

Tech Ed
Steve Anderson
Brian Hefty
Jonathan Hiebl
Neil Jarosz
Tim Pomietlo
Travis Tainter

Visual Arts
Jennifer Handrick
Abigail Henderson
Harry Kellogg

World Languages
Jodi Haupt
Kristina Kolinski
Michele Nuttelman
Jessica Onsager
Angela Oplinger
Susan Rol
When calling the high school, your call can be directly routed to the location of your choice by selecting the number option from the automated recording. These menu options include:

**PRESS 2 • Attendance**
- Press 1 to request a “Pass to Leave” if your student needs to leave during the school day for an appointment or to request an “Excused Tardy Pass” when your student will be arriving late due to an appointment
- Press 2 to report a FULL DAY absence

**PRESS 3 • Main Office**

**PRESS 4 • Registrar • Student Services (formerly Guidance Office)**
- Transcripts
- Progress Grades • Report Card related questions
- School Counselors
- Scheduling
- Sophomore Conferences
- ACT • ASVAB • PLAN • AP Testing
- College Applications/Post-Secondary Planning
- Financial Aid Night • Senior Awards Night

**PRESS 5 • Activities • Athletic Director**
- Eligibility paperwork, including: Online Registration, Physicals, Activity Fees and Athletic Schedules

**PRESS 6 • Health Services • Nurses Office**
- Immunization Records
- Medical/Medication Services
- Sick Students (students going home sick during the day)
- Homework Requests (may also be requested online directly from the teacher)

**PRESS 7 • Cancellations**
- Cancellations due to inclement weather

**PRESS 8 • Student Resource Officer**
- Issues that require action by law enforcement

District and school performance data regarding test results, graduation, attendance, other academic indicators, teacher quality, and more can be located on the Wisconsin Department of Public Instruction website at: [https://apps2.dpi.wi.gov/sdpr/spr.action](https://apps2.dpi.wi.gov/sdpr/spr.action)

If you do not have web access, visit the Chippewa Falls Public Library or contact your school’s principal. For further information or assistance, contact the Director of Assessment at 715-726-2414 ext. 3004.

Updated 04/30/2019
HELP IS JUST A TEXT AWAY!

Text your ZIP code to 898211

Great Rivers 2-1-1
Get Connected. Get Answers.
An Information & Referral and Crisis Line

TEXTING AVAILABLE MONDAY–FRIDAY AFTERNOONS AND EVENINGS
(Phone service available 24/7 by dialing 211)

RELATIONSHIP PROBLEMS | PROBLEMS AT HOME | DRUG AND ALCOHOL USE
CONCERN FOR A FRIEND | SUICIDAL THOUGHTS AND FEELINGS | SCHOOL STRESS
ANXIETY AND DEPRESSION | FOOD, CLOTHING, SHELTER NEEDS | BULLYING

2-1-1 IS THERE FOR YOU